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MONDAY 20 SEPTEMBER 2010 7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

1. Apologies for absence

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of meeting held on 3 August 2010

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commission. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

5.	Children's Trust - Enjoy and Achieve Partnership	7 - 12
6.	Presentation of 2010 Examination Results, EYFS to Key Stage 4	13 - 28
7.	Draft Personal Relationships Policy	29 - 48
8.	Peterborough Safeguarding Children Board Annual Report (PSCB) 2009/10 and Business Plan 2010/11	49 - 86
9.	Progress Report on Children's Service Development Plan	87 - 98
10.	Forward Plan of Key Decisions	99 - 114



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11. Work Programme

12. Date of Next Meeting

15 November 2010



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: P Thacker (Chairman), J Wilkinson (Vice-Chairman), S Day, Y Lowndes, B Saltmarsh, M Jamil

Substitutes: Councillors: C Burton, J R Fox and N Khan

Education Co-optees: Jane Austen (Roman Catholic Church Representative), Mr Frank Smith (Church of England Representative), Alastair Kingsley (Parent Governor Representative), The Revd Canon Tim Elbourne, (Director of Education & Training), Diocese of Ely

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk



MINUTES OF A MEETING OF THE CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE HELD IN THE BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH ON

3 AUGUST 2010

Present: Councillors Thacker MBE (Chairman), Saltmarsh, S Day, Jamil

Also present	Chantelle Jackson Madiha Qaisar	Youth Inspector Youth Inspector
Officers in Attendance:	John Richards Sue Mitchell Andrew Brunt	Executive Director of Children's Services Associate Director, Health Improvement Assistant Director for Safeguarding, Families and Communities
	Paulina Ford Elaine Lewis	Performance Scrutiny and Research Officer Lawyer

1. Apologies

Apologies had been received from Councillor Wilkinson, Councillor Lowndes and Alistair Kingsley, Parent Governor Representative.

2. Declarations

There were no declarations of interest.

3. Minutes of the meeting held on 21 June 2010

The minutes of the meeting held on 21 June 2010 were approved as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider.

5. Children's Trust – Be Healthy Partnership

The Executive Director of Children's Services introduced the Associate Director for Health Improvement and advised the Committee that her role was important in integrating Health Services and Children's Services. She had a key responsibility for ensuring health outcomes for young people.

The report provided the Committee with detail on the Be Healthy Partnership element of the Children's Trust. Included in the report was a list of the National Indicators which showed the current performance for the Be Healthy outcome. The key areas of focus for 2010/11 were:

- Emotional wellbeing of children and young people (including child and adolescent mental health services)
- Reduction of teenage conceptions and Sexual Health
- Healthy weight
- Drug and alcohol misuse

As part of the presentation two Youth Inspectors talked to the Committee about the Youth Inspector Programme and their recent inspection of the NHS Walk in Centre. The Youth Inspector Programme aimed to give young people the chance to look at services available in their area and feedback their views from a young person's perspective. The Youth Inspectors remit for the inspection was to answer five questions:

- 1. Was the service accessible?
- 2. Was the service welcoming?
- 3. Was it clear what the service did?
- 4. How satisfied were young people with the service?
- 5. How were young people involved in the service?

Based on their findings from the inspection recommendations were made to the service provider.

The Committee asked the Youth Inspectors questions about their recent inspection.

- Why was an inspection of the Walk-in Service undertaken? They responded that it was because some of their friends had used it but a lot of young people had not and they were hoping to find out why.
- Why was one of the recommendations that there should be more services for males? They responded that the services offered seemed to be mainly targeted at women and they felt that there should be similar services offered to men e.g. advice on Chlamydia.
- What research methods were used during the inspection? They responded that it was mainly by talking to the people who ran the services and the service users.
- Did the inspectors feel that the recommendations will make a difference? They responded that they had given the service a six month target to take action on their recommendations. They would then go back to in six months to see what impact the recommendations had made.
- How were people advised about the Youth Inspection Programme? They responded that they had produced a newsletter called 'Inspectorated' which went out to young people and service areas. The Children's Trust sponsored the Youth Inspection programme and ensured that the work being done was communicated across the services.
- What other services had been inspected and what services would the inspectors like investigate? They responded that they had inspected the Central Library and would like to inspect Peterborough Time Stop, the Police and housing services.

The Committee thanked the Youth Inspectors for their excellent presentation and wished them success with the Youth Inspectors Programme. The Chair invited them to come back to the Committee at a date in the future to report on other inspections that may be relevant to the Committee.

Observations and questions regarding the report were raised and discussed including:

- The Committee felt that the information on the National Indicators was unclear and difficult to understand. They requested that all future statistical information should be presented in an easier format with a definition of the indicator, an indication of what 'good' looks like and figures presented in numbers rather than percentages where possible. The Associate Director for Health Improvement advised that she would ensure this information was provided after the meeting and when reporting in the future.
- The performance of NI 50 emotional health of children was declining. What actions were being taken to address this and what did the percentages mean? Members were informed that the information came from the Tell Us Survey which was a nationally run survey of young people in years 6, 8 and 10. In Peterborough there was over 1100 young people surveyed every year. The survey asked a number of questions like:

- How many friends do you have?
- Do you know who to talk to when you have an issue?
- Do you have an adult to confide in?

Once the answers were pulled together they were then converted into a percentage. The indicator was very volatile as it looked at a different cohort of young people every year which therefore produced variations each year. The performance was currently declining and this was being looked into. Funding of over £200k had been provided for a pilot project in one of the schools to support young people with particular needs. This would be monitored to see what effect it had and then possibly used in other schools.

- Members noted that NI 52 take up of school lunches was not performing as well as the National Average and wanted to know if this was due to menu changes and healthy options on school menus. Members were informed that some of this was associated with free school meals and the stigma attached to them. Some schools were now introducing a Cashless Catering System (based on fingerprint recognition) which meant that there was no differentiation between paying students and those entitled to free school meals. It had been proven that schools that used this system had a noticeable increase in the up take of free school meals.
- In diverse schools the menu might not be what some children were used to eating. How was this being monitored? The Executive Director of Children's Services was not aware of how this was done but would find out and report back to the Committee.
- What had been the impact of the targeted mental health in the schools programme? What
 was the measure for these statistics and how was it calculated and what was the scope of
 the variables included? Members were advised that this was a fairly new programme and
 that a report could be brought back to the Committee on the project at a later date. It had
 only recently got started and was a partnership programme with the school.
- The performance of NI57 participation in PE and Sport in schools. Was there any follow up work undertaken to encourage those children who regularly did not participate in PE as there could be a link between non participation in PE and childhood obesity. Members were informed that staff were using innovative ways of promoting physical activity in schools and extra curricular activities. Persistent deferrers from physical activity were monitored and looked at on a personalised individual basis. The National Child Measurement Programme which required the measurement of children in reception and year 6 now also required staff to contact parents to let them know the measurement of their child and to give advice for those children who were obese. They would then be connected to a programme to support healthy eating and various activities as a family as part of the personalised programme. This year 108 children had been classed as obese in reception and 265 in year 6 and final figures would be produced in December. The aim of the programmes that had been developed was to target children as they were coming through primary school and to work with their families.
- How did officers encourage families to start on the programmes? Programmes were advertised through schools, children's centres and other professionals who worked with children. Individuals were either referred to the programme or they joined the programme through their own initiative. Recruitment was currently taking place for three programmes for children aged 2 to 4, 5 to 10 and 11 to 17. There was less take up with older children as there tended to be less parental involvement at that age. There was also a programme called the Health Steps Programme which was delivered to young people in disadvantaged communities and particularly targeted young people within the Pakistani community. This programme had been commissioned by the Princes Trust and funded by the Islamic Development Bank. The Peterborough Primary Care Trust was the first to pilot the project.
- How was the target for NI112 Under 18 conception rates set? Members were advised that the target was based on the 1998 figures. A target had been set by the health authority to reduce teenage conception rates by 55% by 2010. This was a challenge and was unlikely to be reached as 140 young women had become pregnant in the last year which was a reduction of 50 from the previous year. Health colleagues were now starting to target young men to ensure that they were also taking responsibility.

• Could more detail on the statistics for drug and alcohol misuse be given? Members were informed that the measurement was based on the number of young people who came for treatment and how successful they were at moving through their journey to eventually be successfully discharged. The National Treatment Agency who had completed an inspection had stated that performance was good as 80% of the young people who started treatment had completed their programmes, which was an improvement from last year.

ACTION AGREED

That the Executive Director of Children's Services and the Associate Director for Health Improvement:

- i. Ensure that future performance reporting on the National Indicators includes background information to explain the definition, method for measurement, data source and what good performance looks like for each indicator. Where performance is listed as a percentage, the number that the percentage represents should also be provided.
- ii. Provide a briefing note incorporating detailed background information on the National Indicators for the Be Healthy outcome of the Children's Trust.
- iii. To report back to the Committee in six months time on the progress of actions being taken to improve the Be Healthy outcome.
- iv. To report to the committee at a future meeting on the impact of the implementation in schools of the Cashless Catering System.
- v. To provide a briefing note on how diverse schools are monitoring what children are choosing to eat for school dinners and whether the menu options are suitable for diverse schools.
- vi. To report back to the Committee at a future meeting on the impact of the targeted Mental Health in the Schools Programme.

6. Safeguarding and Children in Care Services – Progress Report on the Children's Service Development Plan

The Executive Director of Children's Services introduced Andrew Brunt the new permanent Assistant Director for Safeguarding, Families and Communities who had joined the Council in July. The Committee were advised that the report format had changed since the last report and showed the current performance and direction of travel of each of the Ofsted notices to improve.

Observations and questions were raised and discussed including:

• Members noted that the Social Care vacancy rate was still high and wanted to know what the challenges were in recruiting social workers. Members were informed that there was a national shortage of social workers but it was hoped that in time Peterborough would become the local authority of choice. Most of the vacant posts were being covered by agency staff and there was also a rolling programme in place which helped with succession planning. Peterborough had already started to build a good reputation with the grow your own bursary and trainee schemes and there were currently 19 newly qualified social workers. The recruitment programme was highly structured and would be moving to an assessment centre model to ensure ongoing recruitment activity. Reactivating a talent pool on the PCC website was also under consideration to enable people to register

their interest in becoming a social worker. The aim was to move to the point where there were 5 permanent staff and 7 agency staff in place so that there was 12 full time staff.

- What was the gender and racial balance of the team? Members were advised that social work was traditionally a female profession with less men training to be social workers.
- Was Peterborough on target to recruit 19 newly qualified social workers by November? The social workers had already been enrolled.
- What had been done in terms of notifying people in care about the complaints policy? Members were advised that people in care were notified through their social workers and when they had their review. Advice on how to complain was also available in an information pack which was given to new children coming into care.
- Why had the figure fallen for the percentage of children with a disability allocated to a
 worker and was this a symptom of resource shortages? Members were advised that it
 was an issue that changed depending on the number of children coming into the system
 and the nature of their disabilities. The officer was not aware of a capacity issue within the
 team and therefore all children would be allocated to existing workers. In some cases
 there would be shared arrangements between specialist workers.
- The report indicated that performance with regard to children who were subject to a child protection plan for a second time had worsened and was this something that we should be concerned about? Members were advised that this tended to be about children who were under a child protection plan from early in their life and then came off the register but then were put back on the register later in their life. The maximum length of time for children to be on a child protection plan was no longer than two years. If they were still on a plan after that time then other ways of protection would be sought which could mean taking them out of their family and into care. If the position had not changed within a month or two then a further detailed report would be provided.
- How quick was the process for investigating a child protection concern once it had been raised? Members were informed that it would be carried out within the same working day but there were some circumstances when that would not be possible e.g. if the child was missing.
- Were officers able to confirm whether they were on track to improve the items raised as unsatisfactory by Ofsted? The Executive Director of Children's Services assured Members that work was underway and as reported to the Committee significant improvements had been made with timeliness and translation of referrals into initial assessments. Quality was being monitored really carefully however the last audit of initial assessments had showed that there were still some issues to be addressed, for example 5 out of 19 children had not been seen by a social worker. The teams had been talked to and were addressing those issues which should result in improvement at the next audit. Vigilant monitoring and training and development of the workforce continued. There would be more confidence once a permanent workforce was in place.
- The electronic reporting system was showing ongoing delays but what was the target date for implementation? It was still on target for implementation by April 2011.

ACTION AGREED

That the committee continues to receive regular progress reports on the Safeguarding and Children in Care Services Development Plan.

7. Scrutiny Big Debate – Issues Paper

The report provided the Committee with information regarding the outcomes of the Scrutiny Big Debate held on 4 February at the City College Peterborough.

The Scrutiny Big Debate involved an investigation by the four Scrutiny Committees in to how the economic downturn had affected the City in terms of its aspirations for growth, levels of crime, requirements to support vulnerable people and its credentials for environmental sustainability with particular reference to transport. It was a pioneering piece of work that had been designed and delivered in consultation with the Centre for Public Scrutiny.

The scope of the review for the Creating Opportunities and Tackling Inequalities Scrutiny Committee had been to look at how vulnerable adults and children were being supported in light of the economic climate and finite resources.

The event involved a panel of guest speakers from various organisations who gave their point of view on areas that had been affected by the downturn in economy. Four young people also attended who were classed as 16 to 18 year olds not in education, training or employment (NEET) to give their point of view of how they had been affected by the economic downturn. The audience were invited to challenge the panel on their points of view and this provoked lots of discussion. The Committee were now asked to delegate to the Group Representatives consideration of which items should be added to the Committee's work programme.

ACTION AGREED

- (i) To note the outcomes from the Scrutiny Big Debate.
- (ii) To delegate to the Group Representatives consideration of which items should be added to the Committee's work programme.
- (iii) To receive an update on the progress of the outcomes at a future meeting.

8. Forward Plan of Key Decisions

The Committee received the latest version of the Council's Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

The Committee noted the Forward Plan and agreed that there were no items to bring to the Committee.

9. Work Programme

Members considered the Committee's Work Programme for 2010/2011 and discussed possible items for inclusion.

ACTION AGREED

To confirm the work programme for 2010/11 and the Scrutiny Officer to make any amendments as discussed during the meeting.

The meeting began at 7.00 and ended at 8.35pm

CHAIRMAN

CREATING OPPORTUNITIES AND TACKLING **INEQUALITIES SCRUTINY COMMITTEE**

Agenda Item No. 5

20 SEPTEMBER 2010

Public Report

Report of the Executive Director of Children's Services, John Richards

Contact Officer(s) – Mel Collins: Assistant Director Learning and Skills Contact Details – mel.collins@peterborough.gov.uk (tel: 01733 863730)

CHILDREN'S TRUST - ENJOY AND ACHIEVE PARTNERSHIP

1. PURPOSE

1.1 This Report is being presented as part of a cycle of reports assessing the impact of the Children's Trust on outcomes. The Enjoy and Achieve Partnership (EAP) is one of the Every Child Matters Outcome Groups, underpinning the Children's Trust.

2. RECOMMENDATIONS

2.1 Understand the importance of the EAP in improving learning and skills outcomes and driving forward improvements in equality, community cohesion and anti-bullying. Support the priorities of EAP in conjunction with Children's Services Learning and Skills priorities. Suggest additional priorities or activities that EAP could be involved in leading.

LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA 3. AGREEMENT

3.1 How does the report link to the Sustainable Community Strategy or LAA priorities/outcomes?

There is a strong link with two Sustainable Community Strategy priorities, namely Creating Opportunities and Tackling Inequalities and Creating Strong and Supportive Communities. There are also a number of LAA priorities and outcomes captured within EAP including promoting equality and community cohesion, reducing bullying and improving learning and skills outcomes for children and young people

What National Indicators does the report help to achieve?

All indicators associated with education, learning and skills together with community cohesion indicators.

4. BACKGROUND

4.1 Initially, the EAP was one of 5 Every Child Matters outcome partnerships underpinning the Children's Trust responsible for delivering the shared priorities set out in the Children and Young People Plan. A review of these partnerships recently made some changes to the partnership arrangements, introducing new task and finish groups and merging other partnerships into new groups to ensure they were best set up to deliver improvements. The EAP remains, linking closely with the 14-19 Strategic Commissioning Partnership and the Child Poverty Task and Finish Group.

The EAP was set up to add value to the day-to-day work of the Children's Services Learning and Skills division, to focus particularly on the 'enjoy' element of Enjoy and Achieve and to focus on issues and problems that need a partnership approach rather than a service solution. The EAP meets six-weekly, is chaired by Mel Collins and consists currently of the following membership: primary, secondary and special headteachers, school governor, lead for antibullying, lead for equality, lead for education of children in care, voluntary sector lead, lead for play, lead for Aim Higher (widening participation for young people), cultural and neighbourhood services leads, New Link representative. (Please see attached list of members in Appendix 1).

Membership is currently being reviewed to ensure we have the right representation for the priorities and to ensure stronger representation from the new 0-7, 8-13, 14-19 integrated services and the three locality leads.

The purpose of EAP is to:

- Monitor improvements in key education and skills outcomes, including community cohesion grades from Ofsted Reports, school, children's centres and other settings, Ofsted outcomes, examination results at all key stages, as well as more qualitative outcomes through the Tellus Survey and School Survey.
- Identify key issues and barriers that prevent children and young people from enjoying and achieving.
- Work together with others to develop solutions.

These priorities and ways of working are captured in a Work Plan.

5. KEY ISSUES

5.1 The challenge for the EAP is to ensure that its priorities and activities add value to the day-today work of the Children's Services Learning and Skills division and that the purpose of the partnership is clear so every member can contribute effectively to improve outcomes.

Our key priorities are:

Improve Learning Outcomes – particularly to report on exceptions, identify gaps in performance and agree partnership solutions to poor performance. The EAP now monitors school/setting inspection outcomes, Ofsted judgements on community cohesion, Ofsted comments on behaviour and bullying as well as key National Indicators. There is a strong focus on Children in Care (CiC) and supported by EAP members, the Head of Learning and Opportunity for CiC was able to demonstrate 'good' progress and outcomes in the recent Children's Services inspection.

Create additional opportunities for children and young people to engage in **play, sport and leisure** activities – particularly to understand and promote the importance of play, develop and support a Play Strategy, map existing and future play, sport and leisure activities. Through EAP we were able to ensure that all Children in Care had free access to sport and leisure activities.

Create additional opportunities for children and young people to engage in **cultural**, **heritage and creative** learning opportunities – particularly to develop a cultural strategy and entitlement for children and young people, map existing resources and activities and to create pilot and pathfinder projects to improve 'enjoy' outcomes in wards/localities. EAP need to work closely with Vivacity and the Citizens Power project on developing a creative primary curriculum.

Improve outcomes for three cross-cutting themes: **bullying, community cohesion** and **Minority Ethnic New Arrivals** (MENA). Each lead officer produces reports on these themes (available on request) setting out current priorities and action, developing interesting activities around these themes and determining what EAP members can do to improve outcomes. A particular challenge for EAP is how to collect and record evidence of improvement in bullying and community cohesion in schools and settings; we are working on this currently. Also to assess how the newly developed Equality and Diversity Plan and Community Cohesion Action Plan are being implemented and embedded in practice (documents available on request).

Impact of the EAP on outcomes:

The EAP has brought together a range of leaders who add value to the learning agenda. The group has made a difference by:

- Understanding educational outcomes at all stages and ensuring members' own
 organisations are aware of examination results, learning needs and skills gaps for the
 city. EAP Members have stated how their organisation can support poorer outcomes for
 example: New Link identified the lack of children's play for diverse communities and are
 working with the Play Partnership to address this. Michael Cross offered the Key
 Theatre as a venue for young people's creative and dramatic pursuits. Through EAP a
 heritage and learning bid was submitted to the Heritage Lottery Fund for additional
 resources to support culture and heritage experiences for children, young people and
 their families.
- Analysing trends and patterns in data. A key issue is to encourage young people to stay on in education post-16 and access the University Centre Peterborough (UCP) post-18. The EAP supported the 'Passport to Higher Education' and agreed, with the 14-19 team, to part-fund the Passport process. Further funding was not made available from other partners so it did not go ahead in 2009-10, although it is planned for 2010-11, led by UCP.
- Developing strategy and policy. The EAP has the lead for equality and diversity, including community cohesion, play and anti-bullying. Strong policies and partnerships have been developed for all of these areas. The Community Cohesion Action Plan links to the work of the Schools Community Cohesion Group and there are lots of school-based projects, thanks to funding from the Cohesion Board, that impact directly on children in those schools. The BRAVE strategy is also impacting on bullying outcomes as evidenced through the results of the Health-Related Behaviour and the Tellus Surveys. EAP are currently looking at how bullying data can be collected from schools, there is evidence that the numbers of pupils excluded for bullying are declining and there is Ofsted evidence that anti-bullying work is a strength in our schools.
- Discussing issues that are barriers, preventing children and young people from achieving fully. The EAP worked together to lobby Vivacity to offer free access to sport and leisure facilities for children in care.

6. IMPLICATIONS

6.1 The EAP provides additional support for Children's Services to improve, particularly the 'Enjoy' element of the 'Enjoy and Achieve' Every Child Matters outcome. The implications for the future are to try and articulate the added value this group has on outcomes and also to ensure that EAP has the right membership of senior leads who can make decisions and pool resources. Working closely with the locality and neighbourhood leads as well as headteachers in the future will ensure a firmer focus on improved delivery, not just setting policy and strategy.

7. CONSULTATION

7.1 Minutes of EAP meetings are available on request

8. NEXT STEPS

8.1 This committee could be kept informed of progress in relation to the impact of the city-wide Anti-Bully Strategy (called BRAVE), the development of the Equality and Diversity Strategy and Community Cohesion Action Plan, the impact of the Play Strategy, alongside education and skill outcomes for vulnerable groups.

9. BACKGROUND DOCUMENTS

None

9.1 EAP agendas, minutes and reports (all available on request)

10. APPENDICES

10.1 Appendix 1 – EAP membership list

Membership of the Enjoy and Achieve Partnership (Please note this membership list is likely to change slightly as a result of the Transformation of Children's Services programme)

Mel Collins – Chair	Assistant Director Learning & Skills
Pam Setterfield	Assistant Head of Children & Families Services – regular member
Brian Roberts	Head of Learning & Opportunities for Children in Care – regular member
Julian Gibbs	NDNA National Development Manager (South) – regular member
Leonie McCarthy	Neighbourhoods lead – regular member
To be confirmed – Arts and Cultural link lead	Gill Barclay, Kevin Tighe and Michael Cross have all attended some meetings and some agenda items – a permanent, dedicated cultural/heritage member needs to be appointed
David Radford	VCS Support Programme Coordinator – regular attender; VCS support may increase
Bridget Holland	Community Governor Representative – regular member
Liz Kuschel	Aim Higher link – regular member but unlikely to continue
Peter Hains	Hampton College, Headteacher (2009-10 representative – new head rep being sought)
Jim Simon	NeneGate Special School, Headteacher
lain Erskine	Fulbridge School, Headteacher
Susie Hall	Head of Equality and Governance – regular member
Gaynor Mansell	PHSE Manager – regular member
0-7 Service	Likely to be Jenny Spratt – Head of 0-7 Service
8-19 Service	Likely to be Allison Sunley – Head of 8- 19 Service
Recreation and Sports Lead	To be confirmed

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CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE

Agenda Item No. 6

20 SEPTEMBER 2010

Public Report

Report of the Director of Children's Services

Report Author - Mel Collins, Assistant Director Learning and Skills Contact Details - 01733 863730

PRESENTATION OF 2010 EXAMINATION RESULTS EYFS TO KEY STAGE 4

1. PURPOSE

- 1.1 Provide an update on 2010 examination results.
 - Review results in relation to National Averages (NA) and Statistical Neighbours (SN) where data is available.
 - Present impact of past and present action to improve results further in 2011.

2. **RECOMMENDATIONS**

- Analyse and celebrate performance in the 2010 examinations.
 - Scrutinise LA actions to improve 2010 and 2011 performance.
 - Support LA leaders to challenge and intervene in schools/settings and core departments where performance is unsatisfactory.

3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 3.1 The Learning and Skills agenda is a key component of the Corporate Plan, Sustainable Community Strategy and the Local Area Agreement (LAA).
- 3.2 One of the priority outcome areas within the LAA includes Education and Skills containing many National Indicators (NIs). Mel Collins is the Outcome Lead for that priority.

4. BACKGROUND

- Scrutiny members will be aware that the Children's Services Joint Area Review (JAR) in May 2006, judged Enjoy and Achieve outcomes as "good" and educational services as "good" (3*).
 - In the Annual Performance Assessment (APA) in 2007, which was based on 2006 results, the self-assessment grade of '3' was reduced to a '2' (adequate), because of disappointing KS1 and KS3 results in 2006.
 - The 2007 and 2008 APA meetings confirmed the Enjoy and Achieve outcome as a grade '2' again because of disappointing KS1 (and KS4) results.
 - 2009 examination results fed into the 2009-10, Comprehensive Area Assessment (CAA), that replaced the APA.
 - The Announced Ofsted inspection of Children's Services took place in March 2010 and educational progress of children in care and 'Enjoy and Achieve' outcomes for the same cohort, were judged as 'good'.
 - 2010 validated and un-validated outcomes will feed into our Ofsted performance profile due in October/November 2010

Scrutiny will also be aware of the national fiasco around KS2 and KS3 results in 2008, poor English marking in 2009 and the SATs boycott in 2010, all impacting on previous and current reports. KS3 exams were abolished in 2008 as a result of the marking issues and it is unlikely that league tables will be produced this year for KS2 as 26% of schools nationally boycotted the tests.

4.2 **Results summary:**

Peterborough Children's Services are celebrating some very good exam results in 2010. Early Years Foundation Stage Profile results for achievement improved again by +3.1% (results improved by +5% last year) and we have already met our 2011 LAA target. Alongside this rise in achievement we also narrowed the gap, although only by 0.1%, but didn't meet our very ambitious narrowing the gap target. Scrutiny will remember that 2009 Key Stage 1 results were the best ever and we were top in the country for improvement between 2008 and 2009. Although we didn't maintain this dramatic improvement in 2010, results have been secured and we are now seeing noticeable improvements in the higher levels. KS2 data is still very unreliable for Level 4 (expected level) and very un-validated and we do not know nationally what will happen to results for schools that have boycotted the tests. KS3 data is now based on teacher assessment but still remains a key indicator of progress between KS2 - 4. KS4 GCSE results were the best ever for the second year running, with a +5.4% uplift for 5+ A*-C including English and maths and a +12% increase for Level 2 (%+A*-C not necessarily including English and maths). We are still below our ambitious LAA target (52%) but determined to achieve this target by 2010-11. Results at A level also improved on last year and will be reported on in May 2011.

Early Years Foundation Stage (EYFS) Results – this is school assessed data and validated.

For a more detailed explanation of the cohort and the make-up of the lowest achieving 20%, the Bell Curve and trend data, please see <u>APPENDIX 1.</u>

These results are teacher-led, based on the observation of children in a number of areas within Reception classes (children are 5 years old):

- Personal, Social and Emotional Development (PSE)
- Communication, Language and Literacy Development (CLLD)
- Combined PSE and CCLD
- Mathematical Development (MD)
- Knowledge and Understanding of the World (KUW)
- Physical Development (PD)
- Creative Development (CD)

The EYFS also contains 2 key National Indicators (NIs):

- NI 072 Achievement of at least 78 points across the EYFS with at least 6 in each of the scales in Personal and social Education (PSE) and Communication, Language and Literacy Development (CLLD) (*higher is better*)
- NI 092 Narrowing the gap between the lowest achieving 20% in the EYFS Profile and the rest (lower is better)

NI 072 – Achievement at end of Early Years Foundation Stage

- 50% of children achieved at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in PSE and CLLD.
- This is a +3.0% improvement on last year and exceeds this year's target of 45% by +5%.
- The challenge now is to maintain or improve on this position for 2011 and beyond.
- A very large number of teachers who are newly qualified or new to reception have been identified for this year's reception classes so additional training and a conference is being organised to specifically target this area.
- National results are due to be released in the middle of October 2010.

NI 092 – Narrowing the achievement gap

- The gap has narrowed slightly in relation to last year by -0.1%.
- This year's target of 28% was not met, but it has consistently been argued with the DfE that the

target is extremely challenging when compared to the National results which will be 33% for 2011.

- The slight reduction in the gap on last year's results has not been due to the lowest achieving 20% performing only marginally better than last year's cohort but rather because the higher achievers have performed so well as shown by indicator NI072.
- The figure is calculated as the percentage gap between the median point score of all the pupils and the average score of the lowest achieving 20%. The DfE 2006 consultation on LA target setting acknowledged the difficulty of improving the achievement gap:

'As we would expect the mid-point to have increased as outcomes for all children improve, the mean average for the lowest achieving 20% will have to increase at a faster rate. For example, if overall improvement means the mid-point moved up by 4 points to 97, narrowing the gap by 4% would require an increase of 6 points, to 63'.

All Pupils	2008	2009	2010
% achieving 6+ in Personal, Social & Emotional Development	68	70	74
% achieving 6+ in Communication, Language & Literacy	46	51	53
% achieving 6+ in Personal, Social & Emotional Development + Communication, Language & Literacy	42	48	50
	All Children	All Children	All Children
Number of pupils in cohort	2,129	2,273	2,297
% achieving at least 78 points across the Early Years Foundation Stage Profile	67	67	71
NI 72 % achieving at least 78 points AND 6+ in all PSE and CLL	42	47	50
Average Total EYFSP score	81.8	82.3	84.2
Average score in Personal, Social & Emotional Development	6.6	6.6	6.8
Average score in Communication, Language & Literacy	6.0	6.1	6.2
Median EYFSP score	84	85	87
20th Percentile EYFSP score	70	69	71

EYFS LA RESULTS SUMMARY

Lowest Performing 20% of Pupils

Number of pupils	425	454	459
Average Total EYFSP Score	55.7	55.2	56.6
Average score in Personal, Social & Emotional Development	5.0	4.9	5.1
Average score in Communication, Language & Literacy	3.6	3.6	3.7
NI 92 LA % gap between median & bottom 20%	33.7	35.0	34.9

4.3 **Primary School Results:**

These are divided into two key stages:

Key Stage 1 – these are classroom assessments in reading, writing, mathematics and science, taken by children in Year 2, aged 7. The expected level of attainment for KS1 is Level 2 (L2). These tests are marked by teachers with a proportion moderated externally and results are validated nationally. Data for 2010 has already been validated and league tables produced.

Key Stage 2 – these are externally set tests in English, mathematics and science, taken by children in Year 6, aged 11. These tests are externally marked and results are nationally validated although 26% of all schools boycotted these tests this year. The expected level of attainment is Level 4 (L4) and for pupils to have made 2 levels' progress between KS1 and KS2 tests. Data remains provisional and unvalidated (not confirmed as complete or accurate by the Department of Education (DfE)). At the time of writing there is no comparative data for other LAs and final validated data is not expected before January 2011.

4.4 Key Stage 1 Outcomes 2010

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	85	84%	Up by 1%	Up by 1%	Up by 1%
	Peterborough	81%	82%	Down by 1%	Up by 4%	Up by 5%
Writing	National	81%	81%	No change	Up by 1%	Up by 1%
	Peterborough	76%	78%	Down by 2%	Up by 4%	Up by 4%
Maths	National	89%	89%	No change	Down by 1%	Down by 1%
	Peterborough	87%	89%	Down by 2%	Up by 2%	Up by 1%

Level 2+ – All Pupils

Level 2+ – Boys

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	81%	81%	No change	Up by 1%	Up by 1%
	Peterborough	78%	80%	Down by 2%	Up by 5%	Up by 8%
Writing	National	76%	75%	Up by 1%	Up by 1%	Up by 1%
	Peterborough	70%	74%	Down by 4%	Up by 4%	Up by 7%
Maths	National	88%	88%	No change	No change	No change
	Peterborough	86%	89%	Down by 3%	Up by 2%	Up by 3%

Level 2+ - Girls

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	89%	89%	No change	Up by 1%	Up by 1%
	Peterborough	85%	84%	Up by 1%	Up by 3%	Up by 3%
Writing	National	87%	87%	No change	Up by 1%	Up by 1%
	Peterborough	82%	82%	Sustained	Up by 3%	Up by 2%
Maths	National	91%	91%	No change	No change	No change
	Peterborough	88%	89%	Down by 1%	Up by 1%	Down by 1%

Level 2B+ – All Pupils

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	72%	72%	No change	Up by 1%	Up by 1%
	Peterborough	69%	67%	Up by 2%	Up by 7%	Up by 7%
Writing	National	60%	60%	No change	Up by 2%	Up by 1%
	Peterborough	55%	53%	Up by 2%	Up by 8%	Up by 8%
Maths	National	73%	74%	Down by 1%	Down by 1%	Down by 1%
	Peterborough	69%	70%	Down by 1%	Up by 6%	Up by 4%

Level 2B+ – Boys

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	67%	67%	No change	Up by 1%	Up by 1%
	Peterborough	63%	64%	Down by 1%	Up by 7%	Up by 9%
Writing	National	52%	52%	No change	Up by 1%	Up by 1%
	Peterborough	46%	48%	Down by 2%	Up by 5%	Up by 9%
Maths	National	72%	72%	No change	Down by 1%	Down by 1%
	Peterborough	67%	72%	Down by 5%	Up by 4%	Up by 4%

Level 2B+ - Girls

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	78%	77%	Up by 1%	Up by 1%	Up by 1%
	Peterborough	74%	70%	Up by 4%	Up by 5%	Up by 5%
Writing	National	69%	68%	Up by 1%	Up by 2%	Up by 2%
	Peterborough	64%	59%	Up by 5%	Up by 10%	Up by 6%
Maths	National	75%	75%	No change	No change	No change
	Peterborough	71%	68%	Up by 3%	Up by 8%	Up by 3%

Level 3 – All Pupils

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	26%	26%	No change	No change	Down by 2%
	Peterborough	22%	21%	Up by 1%	Up by 4%	Up by 5%
Writing	National	12%	12%	No change	No change	Down by 1%
	Peterborough	10%	10%	Sustained	Up by 2%	Up by 3%
Maths	National	20%	21%	Down by 1%	Down by 1%	Down by 2%
	Peterborough	18%	19%	Down by 1%	Up by 3%	Up by 4%

Level 3 – Boys

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	22%	22%	No change	Up by 1%	No change
	Peterborough	18%	18%	Sustained	Up by 3%	Up by 6%
Writing	National	8%	9%	Down by 1%	No change	Down by 1%
	Peterborough	6%	7%	Down by 1%	No change	Up by 3%
Maths	National	23%	23%	No change	No change	Down by 1%
	Peterborough	14%	22%	Down by 8%	Up by 3%	Up by 6%

Level 3 - Girls

		2010	2009	Change 09-10	Change 08-10	Change 07-10
Reading	National	30%	30%	No change	Up by 1%	No change
	Peterborough	26%	24%	Up by 2%	Up by 4%	Up by 3%
Writing	National	16%	16%	No change	No change	Down by 1%
	Peterborough	14%	14%	Sustained	Up by 3%	Up by 2%
Maths	National	18%	19%	Down by 1%	Down by 1%	Down by 2%
	Peterborough	15%	15%	Sustained	Up by 4%	Up by 4%

Commentary

Although these KS1 results are disappointing, because of small declines at L2 and L2+, they do show that we have mostly secured the improvements and gains made last year. Improvements made during 2009 were very significant, and led us to being identified as the most improved LA in the country. It was therefore more challenging for us to show further significant improvements this year.

However, we have maintained the position of achieving the highest levels of outcomes of any time between 2004 and 2008, even though below 2009 outcomes. The declines are smaller than they could have been looking at the individual cohort of children, and they reflect a strong determination to maintain an upward trend and a clear focus on KS1 outcomes. These results are very close to those predicted for 2010.

At L2+, the prediction for writing was exceeded by 3%, whilst those for reading and mathematics were within 2% of the outcome; at L2b+, the prediction for reading was exceeded by 3%, for mathematics was within 1% but in writing was missed by 4%; at L3, the prediction for reading was met exactly, but missed by 5% in writing and 1% in mathematics.

The gap to national average and statistical neighbours has widened in many areas during 2010, notably at L2+, and our position in the national rankings has fallen, after the large gains seen in 2009. However, at the secure and high levels of L2b+ and L3, we have 8 indicators where we are now ranked inside the top 100 LAs for the first time.

The columns to the right in the tables above show the impact made since September 2007, and the clear focus and scrutiny on improving KS1 outcomes, especially at L2b+ and for boys, which were the main challenges set for us through discussions with National Strategies and the DfE.

Gains in these areas are clear to see over that period, and our main objective during 2009-10 was to see further impact at the secure Level 2b+, as it is this indicator which gives pupils the greatest chance of success at L4 during KS2.

Of the 54 measures, when compared to national performance over both a 2 year and a 3 year period, 51 show a narrowing of the gap to national performance (and in some cases a very significant narrowing of the gap), two remain unchanged and only 1 shows a small widening of the gap.

4.5 Key Stage 2 Outcomes 2010

As in previous years, the status of data for KS2 outcomes is less reliable and incomplete compared to KS1. For 2010, this is especially true due to the fact that approximately 26% of schools nationally declined to administer the KS2 tests; in Peterborough, 3 schools (5.66%) did not administer the tests this year.

The test data outlined below is for 50 schools that did administer the tests, and all comparison data is also for those 50 schools only. We have also included for the first time details of teacher assessment levels, compared to national TA levels, as this is the only measure which we can have full data for the 53 eligible schools in the city.

The test results described above take account of MENA pupils, but not of the impact of any re-marking for which results are still pending. This may result in slight changes to the statistics later in the Autumn Term, but this is not expected to be significant.

We do not as yet have any data available showing the progress made by pupils between the end of KS1 and the end of KS2; last year we were in the top quartile nationally for this indicator.

National Curriculum tests (50 schools)

Please note that national data marked *** shows that this data, although available, is invalid as a comparator because approximately 26% of schools across the country declined to participate in the tests, making any comparison too unreliable to draw any conclusions.

L4+		2009	2010	Change 09-10	Change 08-10	Change 07-10
English						
	National	80%	***	***	***	***
	Peterborough	78%	77%	-1%	-2%	-1%
Mathematics						
	National	79%	***	***	***	***
	Peterborough	79%	78%	-1%	+1%	=
En + ma						
	National	72%	***	***	***	***
	Peterborough	70%	69%	-1%	-3%	-1%

L5		2009	2010	Change 09-10	Change 08-10	Change 07-10
English						
	National	29%	***	***	***	***
	Peterborough	26%	26%	=	-1%	-4%
Mathematics						
	National	34%	***	***	***	***
	Peterborough	31%	29%	-2%	=	-3%

Teacher Assessments (TA) (53 schools)

L4+		2009	2010	Change 09-10	Change 08-10	Change 07-10
English						
	National	79%	81%	+2%	+2%	+3%
	Peterborough	75%	74%	-1%	+3%	+5%
Mathematics						
	National	80%	81%	+1%	+2%	+3%
	Peterborough	77%	77%	=	+2%	+5%
En + ma						
	National					
	Peterborough					

L5		2009	2010	Change 09-10	Change 08-10	Change 07-10
English						
	National	30%	32%	+2%	+2%	+3%
	Peterborough	27%	28%	+1%	+3%	+3%
Mathematics						
	National	34%	35%	+1%	+2%	+2%
	Peterborough	29%	29%	=	+2%	=

A summary of KS2 results:

- National Test results in English and mathematics at L4+ show a 1% decline from 2009;
- National Test results at L5 show a decline in mathematics but remain stable in English;
- There is a declining trend in outcomes for these schools in both English and mathematics, which newly planned targeted interventions for 2010-11 are designed to halt and reverse;
- Teacher Assessment (TA) results show an improvement in many of the measures;
- TA results also show an encouraging narrowing of the gap to national over both a 2 and 3 year period of time in both subjects.
- Further detailed analysis will follow in due course once re-marks are awarded, any MENA adjustments are made and more detailed information becomes available.
- There are no primary schools in an OfSTED category and we now have 6 primary schools judged as 'outstanding'. It is unfortunate for the LA that a further 2 schools which we believe would clearly have been judged as 'outstanding' in their impending inspection have now had their inspection deferred for at least one year and so they will not show in the LA statistics as being 'outstanding'.

4.6 Secondary School Results:

These are divided into two key stages:

Key Stage 3 (KS3) – these were externally set exams in English, maths and science, taken by children in Year 9, aged 14. These tests were externally marked. The expected level of attainment is Level 5 (L5). In 2008 there were major problems nationally regarding the marking of these tests and data remained incomplete and un-published. In 2009 students were not required to sit these tests – they have been abolished by the government. Schools instead are required to report just their KS3 teacher assessment data. This data cannot be set against a national context.

Key Stage 4 (KS4) – pupils sit a variety of examinations including the core subjects of English, maths and science. 5+A*-C is now referred to as Level 2 (L2) and data is now reported on 5+A*-C including English and maths as well as 5+A*-C (all subjects). Pupils normally sit GCSE or equivalent exams in Year 11 aged 16. Our current data is based only on schools' self-reported data as there is no valid DfE data yet available. It will remain un-validated until at least January 2010. There will be some changes as a result of re-marking and the removal of Minority Ethnic New Arrival pupils who have been in the country less than two years through the FORVUS process.

4.7 Key Stage 3 Outcomes 2010:

- Assessment at the end of KS3 is, like KS1, now based upon teacher assessment rather than external test data.
- However, unlike KS1 there are no arrangements for the outcomes to be both locally and nationally moderated, and for national performance to be recorded and reported for comparison purposes.
- Whilst we do have local results for KS3, we cannot confirm that they are validated, and we cannot provide comparisons with local or national LAs. Again unlike KS1, most schools in Peterborough do not moderate or validate their KS3 outcomes.
- Early indications of the data at L5+ show that English appears to have fallen by 2% to 53%, mathematics and science to have fallen by 2% to 74%.
- Average Point Score seems to have fallen by 0.6pts to 34.3pts.

Key Stage 4 Outcomes 2010:

This has been a record-breaking year once again for Peterborough:

5 A* - C include En + Ma (** NYA = Not Yet Available **)

	National	Peterborough (difference)	Pb – Nat Gap	Pb 08 – 10	Pb 07-10
2007	46.3%	37.7%	- 8.6%		
2008	47.6%	37.1%(- 0.6%)	- 10.5%		
2009	49.7%	40.8%(+3.7%)	- 8.9%		
2010	NYA	46.2%(+5.4%)	NYA		
				+ 9.1%	+ 8.5%

5 A* - C

	National	Peterborough	Pb – Nat Gap	Pb 08 – 10	Pb 07-10
2007	61.4%	56.2%	- 5.2%		
2008	65.3%	58.7%(+2.5%)	- 6.6%		
2009	69.7%	61.9%(+3.2%)	- 7.8%		
2010	NYA	73.9%(+12%)	NYA		
				+ 15.2%	+ 17.7%

5 A* - G

	National	Peterborough	Pb – Nat Gap	Pb 08 – 10	Pb 07-10
2007	90.9%	87.8%	- 3.1%		
2008	91.6%	89.1%(+1.3%)	- 2.5%		
2009	92.5%	92.0%(+2.9%)	- 0.5%		
2010	NYA	94.5%(+2.5%)	NYA		
				+ 5.4%	+ 6.7%

1 A* - G

	National	Peterborough	Pb – Nat Gap	Pb 08 – 10	Pb 07-10
2007	98.0%	95.8%	- 2.2%		
2008	98.6%	96.2%(+0.4%)	- 2.4%		
2009	99.2%	97.1%(+0.9%)	- 2.1%		
2010	NYA	97.6%(+0.5%)	NYA		
				+ 1.4%	+ 1.8%

- The proportion of students gaining 5 or more A* C grade GCSEs including English and mathematics has risen to 46.2%, the highest ever recorded by schools in Peterborough, and a rise of +5.4% on 2009, building upon the +3.7% gain last year; This may improve slightly once final adjustments are made for re-marks and MENA students.
- The proportion of students gaining 5 or more A* C GCSEs has risen by +12% to 74%. This is the best result ever recorded by Peterborough LA and must be one of the largest improvements of any LA in the country. It is likely that this result will be ahead of the national average performance again for the first time ever.
- The proportion of students gaining 5 A* G GCSEs has risen by +2.5% to 94.5%, and for students gaining at least 1 A* G GCSE has risen by +0.5% to 97.6%.
- The proportion of pupils achieving A*- C in English rose by +4.5% and in mathematics by +2.8%.
- There is now only one school remaining below the DfE floor target of 30% A* C including English and mathematics GCSEs, from a position of 4 schools 2 years ago, and 2 schools last year.

- There are now no secondary schools in the OfSTED category of "Requiring Special Measures or a Notice to Improve" and 3 schools judged as "Outstanding" following inspections during the 2009-10 school year.
- Every setting in Peterborough has reported improved performance from 2009, with some showing significant improvement from previous performance (see table overpage).

Results table for Peterborough secondary schools only showing improvement in 2010 compared to 2009 – without school names

5A*-C EM	5A*-C	5A*-G	1A*-G
%	%	%	%
2.1%	2.5%	0.4%	0.0%
22.4%	36.8%	3.7%	-4.4%
14.1%	14.3%	0.0%	0.0%
0.5%	15.7%	2.7%	-1.1%
13.2%	24.5%	8.4%	3.7%
0.8%	3.8%	0.0%	0.0%
2.3%	12.4%	0.2%	2.4%
0.4%	4.3%	2.7%	-1.8%
3.5%	8.4%	-1.2%	-1.2%
7.1%	5.0%	1.5%	1.1%
0.6%	18.0%	7.6%	3.7%
5.4%	12.0%	2.5%	0.5%

5. KEY ISSUES

- 5.1 **KS1:**
 - There will be a continued emphasis on raising the expectations of Headteachers regarding standards and responding to the challenge set to be in the top 100 by 2011.
 - Narrowing the gap between boys/girls in reading and writing so that it is less than national.
 - Improving the % in all areas, to match national achievement, and be in the top half of statistical neighbours.

KS2:

- Improve % achieving 2 levels' progress in all subject areas so that the overall % gap at least matches national performance in this measure.
- Improve % of pupils achieving L4+ in both English and mathematics so that it narrows the gap to the national average.
- Improve achievement in English and mathematics combined at L4+ so that it is closer to the national average.
- Improve the conversion of all pupils from L2b to L4 in writing so that it is closer to national average.

5.2 **KS4**:

- Build on gains in 2009 and 2010 to further improve % of students achieving 5+A*-C including English and maths in line with our LAA targets and the national average (over 52%).
- Improve % of students making two levels of progress between KS3 and KS4 in line with our LA targets.
- Improve literacy in line with LA targets.
- Improve outcomes for vulnerable students and groups of students, especially boys and MENA students and Learners with Learning Difficulties and Disabilities (LLDD).

• Improve recruitment and retention of good quality teachers and middle leaders, especially in English and in mathematics.

6. IMPLICATIONS

6.1 Plans to improve KS1 and KS2 outcomes further:

Targeted Interventions:

- LA reviews;
- New Headteachers Group
- Improving Schools Partnership in targeted schools
- Leadership support knowledge-based leadership programme
- CLLD Reception Year (YR), Year 1 (Y1) and Year 2 (Y2)
- Every Child a Reader (ECaR), Every Child a Writer (ECaW) and Every Child Counts (ECC)
- Moving on in Literacy KS1
- Intensive Reading Support
- Moving from L3 to L4 in writing
- Y1 Y3 mathematics
- Intervention in Y2 mathematics
- Wave 2 and 3 Intervention in mathematics
- 1:1 Tuition for those at risk of failing to meet national expectations at the end of KS2
- "Moving from Good to Outstanding"
- Moderation of FSP assessments
- Moderation of KS1 assessments
- Assessing Pupil Progress (APP) in reading, writing and mathematics

Universal Offer:

- Continuing the Learning Journey transition YR Y1
- Phonics for all national materials
- Y2/3/4 Writing national materials
- Early Literacy Support national materials
- Y3 Literacy Support national materials
- Further Literacy Support national materials
- Mathematics in Y2 and Y4 national materials
- New to Y2 and Y6 literacy and mathematics
- Y6 TAs Continual Professional Development (CPD) on booster and intervention national materials
- Assessing Pupil Progress reading, writing, mathematics national materials
- Statutory Assessment YR, Y2, Y6 teachers and Headteachers (HT); national guidance and regional training
- Subject leader networks literacy and mathematics (differentiated groups for mathematics)
- Leading Teachers Continual Professional Development based on national pilot
- HT CPD Leading on Improvement national materials
- HT /Service Leads briefing and workshop meetings
- Monitoring, Challenge and Support from School Improvement Partners (SIP) and Advisers (SIA)

6.2 Plans to improve KS4 outcomes further through a range of both targeted and universal support:

Provide challenge and support to Headteachers and school leaders at all levels to become good or outstanding leaders of learning and to improve understanding of how to improve outcomes:

 Training for targeted Headteachers on narrowing the gap and on developing skills to lead learning and intervention.

- Ensure SIPs/National Challenge Advisers (NCA) are able to provide robust challenge and support to Headteachers. Further refine programme and quality assurance.
- Support and challenge leadership in schools causing concern, including through National Challenge, bringing additional funding and resources.
- Capture and share good practice from within and beyond Peterborough.

Improve subject teaching, especially in English and maths:

- Consultants to work with individual subject leaders, teachers and teams in targeted schools to strengthen subject knowledge and pedagogic practice, including support for new Frameworks, Assessing Pupil Progress and Assessment for Learning.
- Ensure whole school focus on literacy in targeted schools, provide tailored support.
- Consultant support for teachers to improve outcomes for specific groups of learners, as appropriate to each school (bi-lingual learners, boys, gifted and talented).
- Develop the use of Social, Emotional, Aspects of Learning (SEAL) in schools, working with the Lead School to cascade.
- Capture and share good practice from within and beyond Peterborough.

Ensure school based interventions are effective, targeted appropriately and based on robust tracking systems:

- Audit tracking procedures to ensure robust and effective, in targeted schools.
- Consultants to provide tailored support to teachers and middle leaders in how to accurately identify pupil learning needs.
- Provision of tailored support to cater for specific learning needs effectively and appropriately in the classroom (wave 1) to include Study Plus.
- Deliver training and support on effective wave 2 and wave 3 interventions.
- Capture and share good practice from within and beyond Peterborough.

Develop a quality local offer for the successful recruitment and retention of teachers of English and mathematics.

7. CONSULTATION

7.1 These examinations results will be shared locally with Council Members, schools/settings, governors and other key partners. The results will also be scrutinised regionally by Ofsted. The results also form a key part of consultations with partners on actual and expected outcomes, collective action to improve outcomes and impact of actions on future outcomes. These results will form the basis for challenging conversations with Headteachers and leaders of schools and settings in September 2010 and April 2011 to improve outcomes further.

8. EXPECTED OUTCOMES

- For Members to note un-validated and incomplete data for 2010
 - For Members to note and scrutinise actions to improve outcomes further in 2011
 - For validated data to be presented to Members in March 2011

9. NEXT STEPS

9.1 The actions outlined are currently being implemented and it is expected that actions will impact on exam results in 2011. Scrutiny may require an update in the new year on progress and improved outcomes.

10. BACKGROUND DOCUMENTS

10.1 Variety of local school data and national DfE data.

11. APPENDIX 1 – Early Years information and data

APPFNDIX 1

A General Overview of results for the whole of the 2010 Cohort

This year there were 142 more boys than girls, last year it was just 19 and the average for the previous 5 years is 58.

The number of pupils showing a home language other than English has dropped from 26% to 23%, however looking at the number of unmatched pupils with East European or Asian type names it is likely that in reality this number is the same as last year if not greater.

The term of birth split is guite even across the cohort with the percentage of Summer born boys similar to last year at about 17%.

The percentage of SEN pupils has increased by 2.2%, from 9.5% in 2009 to 11.7% this year. The percentage of children receiving free school meals (FSM) has also increased by 2.5%, from 17.4% to 19.9% (1 in 5 of all reception children). The national average for take up of FSM for primary children as measured by NI052 and reported by the Audit Commission was 13.6% in January 2009.

(http://www.audit-commission.gov.uk/localgov/audit/nis/Pages/NI052takeupofschoollunches.aspx)

The children showing as being in the most deprived area as measured on the IDACI scale (30% or less) has also nudged up from 48.6% to 50.2%, with 19.3% being in the lowest 10%, up by 1% from 18.3% in 2009.

The number of pupils with no Peterborough pre-school recorded in the term prior to school entry has increased marginally on last year going form 13.6% to 14.4%, although if the 26 pupils who showed as 'N' this year were included in the calculation, this would rise to 15.3%.

General Overview – the make up of Lowest Achieving 20%

The number of boys in the lowest achieving 20% (L20) has risen steadily over the past three years from 60.3%, 61.7% and 65.3% respectively for 2008 to 2010. The percentage of Summer born boys has dropped slightly to 27.8%, from 31.7%, although of all of the Summer born boys, almost exactly a third are in the lowest achieving 20%.

Very nearly a third of all the pupils with no identified home language are in the lowest achieving 20% and this represents 19.7% of the Lowest 20%. Even allowing for those unmatched pupils, 36.2% of the lowest achieving 20% have English as an Additional Language (EAL).

The total proportion of the lowest achieving 20% comprised of SEN pupils has increased significantly from 2009. jumping by 7.1%, from 26.7% to 33.8%. The proportion claiming free school meals is also high at 26.9% and has increased very slightly on last year at 26%.

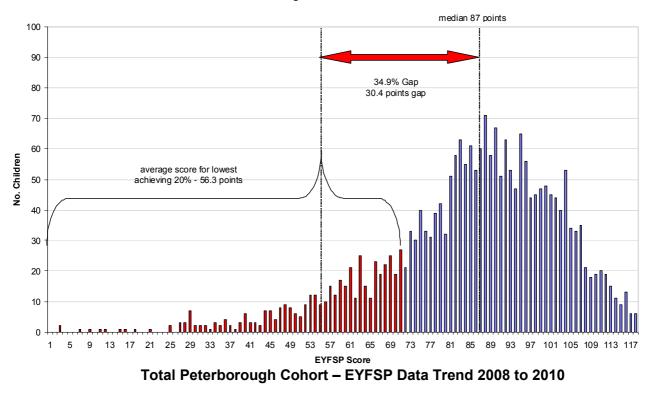
The children showing as being in the most deprived area as measured on the IDACI scale (30% or less) is, not surprisingly, very high at 63.1% and has increased by half of one percent since last year, with those in the 10% most deprived areas, making up 28.2% of the lowest achieving 20% - again a very similar percentage to last year.

The number of pupils with no Peterborough pre-school recorded in the term prior to school entry has decreased slightly on last year reducing form 23.8% to 22.6%, but is still over 1 in 5 pupils. If the 26 pupils who showed as 'N' this year were included in the calculation this would rise to 36.1%, over a third of all the L20 children.

The gap (NI 92) has closed by 0.1% compared to last year with the lowest achieving 20% increasing their overall average EYFSP score from 55.2 to 56.6 and the average score for PSE rising from 4.9 to 5.1 and CLLD from 3.6 to 3.7, which matches the increase shown by the overall cohort. The cut of score for the lowest achieving 20% jumped from 69 to 71. The five year trend shows a closure of 2.1% on the 2006 figure of 37.0%.

Peterborough Bell Curve

Peterborough EYFSP Results 2010



100.0% 90.0% Pupils achieving 'Good' or better (6+ Scale Points) 80.0% 70.0% 60.0% 50.0% 40.0% 30.0% 20.0% 10.0% 0.0% Language for Comm & Thinking Social Development Emotional Development Linking Sounds & Letters Creative Development Writing Shape, Space & Measures PSRN Total Physical Development Disposition & Attitude PSE Total CLL Total Numbers as Labels For Counting Reading Calculating KUW 2008 2009 2010 EYFSP area of learning

% Pupils achieving 'Good' or better in each EYFSP area of learning (6+ Scale Points)

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CREATING OPPORTUNITIES AND TACKLING INEQUALTIES SCRUTINY COMMITTEE

20 SEPTEMBER 2010

Public Report

Report of the Executive Director of Adult Social Services

Contact Officer(s) – Denise Radley Contact Details – 01733 758444

DRAFT PERSONAL RELATIONSHIPS POLICY

1. PURPOSE

1.1 The report is being presented to Scrutiny Committee so that members can consider the final draft.

2. **RECOMMENDATIONS**

2.1 Members are asked to consider, and comment on, the final draft.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

3.1 The policy relates to the overarching theme of the LAA "Creating Opportunities, Tackling Inequalities" and in particular SSC03: empowering local communities, O102: improving health and O103: supporting vulnerable people. Although the policy in itself does not impact on a particular performance indicator, it contributes to the outcomes implicit in: increased personalisation, choice and control through the introduction of individual budgets and selfdirected support (LAA PI 130).

4. BACKGROUND

- 4.1 The Scrutiny Committee considererd the first draft of the policy at its meeting on 21 June 2010 and requested the Director of Adult Social Services to bring back the policy prior to its final approval and after full consultation. It also agreed that the policy should incorporate all of the relevant parts of the supporting documents which were used in developing the policy.
- 4.2 The final draft takes account of the comments made by the Scrutiny Committee at its last meeting in addition to comments made by other parties involved in the consultation process.

5. CONSULTATION

5.1 The consultation process is now completed. It has involved all relevant Partnership Boards, the Safeguarding Adults Forum, NHSP's Independent Provider Quality Group and relevant staff.

6. NEXT STEPS

6.1 The final draft will be presented to NHS Peterborough's Board in November 2010 for approval. Procedural guidance, training and support will then be developed to support the launch and implementation of the policy.

7. BACKGROUND DOCUMENTS

7.1 Human Rights Act (Article 8).
 Valuing People Now 2009
 White Paper "Our Health, Our Care, Our Say"

Putting People First Mental Capacity Act 2005 Sexual Offences Act 2003 Equality Act Sexual Orientation Regulations 2007 Similar policies and procedures in use in Hertfordshire, Norfolk, Bedford, Suffolk and Essex.

8. APPENDICES

8.1 The final draft policy and Easy Read version.

Appendix 1

DRAFT PERSONAL RELATIONSHIPS POLICY PRINCIPLES AND OUTCOMES

1. Introduction

- 1.1 NHS Peterborough is committed to ensuring that adults using adult social care services, in receipt of services provided by, or on behalf of, the PCT, should be free to develop and maintain appropriate intimate personal and/or consensual sexual relationships with people of their choice. This can mean long term relationships as well as relationships that are developing or can be seen to be of a casual nature.
- 1.2 We recognise that meaningful relationships, including sexual relationships, are important in supporting the health and well-being of service users. Implicit in this is the right of people to make informed choices including the choice not to have a relationship with someone else.
- 1.3 Whilst wishing to support individual choice it is also important to recognise the duty on the PCT to ensure that anyone who is vulnerable is protected from abuse and exploitation. We also believe that fundamental to people being able to develop and maintain consensual and legal personal and sexual relationships is the role that all commissioners and providers have in the promotion of safer sex and positive sexual health.
- 1.4 This policy sets out the values and principles that underpin our approach to ensuring that adults receiving social care services are able to develop and maintain intimate and consensual personal and sexual relationships of their choice.
- 1.5 Adults who wish to, and are capable of, expressing choice, should be supported to develop or maintain close relationships. The individual's rights and wishes are central to all decision-making. Their personal preferences in their relationships and sexual behaviour may bring them into conflict with family members and others involved in their care. They may need to be offered support to enable them to resolve such conflict.
- 1.6 The need to update and revise policy has been informed by a number of changes in national social care policy and new legislation. The rights of service users, including adults with learning disabilities to have personal and sexual relationships has been implicit for many years, but more recent legislation makes this explicit. The legislation includes:
 - the <u>right to private and family life</u> enshrined in the Human Rights Act (Article 8);
 - person centred and self directed planning, highlighted in Valuing People Now, the White Paper 'Our Health, Our Care, Our Say' and Putting People First;
 - the <u>right of the individual to have capacity to make decisions unless</u> <u>deemed otherwise</u>, recognised in the Mental Capacity Act 2005
 - <u>expanded protection</u> from the Sexual Offences Act 2003
 - protection from discrimination on grounds of sexual orientation set out in the Equality Act Sexual Orientation Regulations 2007

- 1.8 This policy is written within the context of this new legislation and with a clear understanding that the service user is the prime recipient of support and advice, even if the expression of their sexuality may be difficult for others. Both individual service users and their family or carers will under this policy be offered sensitive support and information. However, the policy acknowledges that some of our interactions regarding personal and sexual relationships, have in the past been influenced so strongly by others, that the views of users of our services haven't always been adequately heard, or given due regard.
- 1.9 The service user's family, parent(s) partner, personal assistant or support workers may have their own anxieties or concerns that need to be addressed. Partners, support workers, family or carers may also have the power to control the person's access to sexual health services. This can have the effect of limiting the person's autonomy to make their own decisions and increase their dependency.
- 1.10 It is therefore important to work with carers, partners, families and support workers to develop their awareness and understanding of sexual health and wellbeing and the rights of users, which may involve signposting or facilitating access to guidance, gaining resources and information.
- 1.11 The views of those people close to the service user should be listened to and any concerns about the personal safety of the person addressed. However it is important to accord primary importance to the wishes and views of the service user. The service user's right to confidentiality also extends to their family – normally information cannot be shared without the individual's consent.
- 1.12 If it is necessary to disclose information about a person to a third party in order to provide support, this should first be discussed with the service user. Staff should be able to explain to the person how the information is necessary to provide support and how their confidentiality will be assured. The person's consent to share personal details should be sought and documented. (People's rights to confidentiality and to have their personal data protected are set out in Data Protection legislation.)
- 1.13 There are several aspects to promoting sexual health and well-being, including:
 - Supporting people to develop positive sexual relationships, free of coercion, discrimination or violence
 - Supporting people to overcome obstacles to their sexual well-being
 - Promoting respect for sexual diversity
 - Dealing with sexual abuse, violence or coercion
 - Preventing sexually transmitted infections (STIs) and HIV infection
 - Avoiding unintended pregnancy and supporting people to deal with unwanted pregnancy.

- 1.14 Adult Social Care and other NHS staff are responsible for assessing and reviewing people's social care needs; supporting them to develop a plan for meeting their eligible, assessed needs; providing people with information, advice and guidance; supporting people to develop independent living skills and commissioning, organising or managing support services. In the course of many of these activities, staff may be asked for information, advice or support in relation to sexual health or well-being matters. Additionally, they may identify situations where a person appears to require such support, or there appear to be risks to that person or to others.
- 1.15 Many people are apprehensive about asking for help or support in relation to their sexual health and well-being or about accessing services for fear of embarrassment or of being judged or discriminated against. It is therefore important to develop staff skills, knowledge and attitudes in order to promote a supportive environment and also to develop the knowledge and understanding of users, carers and partners.
- 1.16 It is also important that staff recognise the limits of their responsibility and know how to respond appropriately to requests for advice, information or support. Staff must also know what action to take if they identify risks to the individual or to others. If staff get this wrong, the sexual health and well-being of the service user could be compromised and there could be legal or professional consequences for the practitioner and their employer.

Consent and capacity - What the Mental Health Act covers

- 1.17 Consent is crucial in determining whether a particular sexual act or relationship is abusive. What must be clear is first, whether the person is **able** to consent and second, whether they **did** consent. For consent to be valid the person must know what they are consenting to and have a real option of saying yes or no.
- 1.18 There are certain situations in which any consent given would be considered invalid, including:
 - the person does not really understand what is being asked
 - the person does not know they have the right to refuse sex
 - the person does not know how to refuse sex
 - the person is afraid to refuse sex
 - the person does not know that he or she is being exploited when a reward, incentive or payment for sex is used
 - the person does not know that the relationship is illegal.
- 1.19 Some people may be considered to lack the capacity (the ability to make an informed choice) to give consent. A person's capacity to take decisions may be affected by:
 - a stroke or brain injury
 - a mental health problem
 - dementia
 - a learning disability

- confusion or drowsiness because of an illness or treatment
- unconsciousness
- substance misuse (drugs or alcohol).
- 1.20 A person must be presumed to have capacity unless it is established that they lack capacity. Capacity must be assessed in relation to **a** *particular* **decision**. It must not be assumed that a person who lacks capacity in one area of their life lacks capacity to take *all* decisions. Capacity must be determined in line with the requirements of the Mental Capacity Act 2005.
- 1.21 The Mental Capacity Act 2005 sets out the following five key principles in relation to decision making and capacity:
 - Assume capacity unless it is proved otherwise
 - Give all appropriate help before concluding someone cannot make their own decisions
 - Accept the right for individuals to make what might be seen as eccentric or unwise decisions
 - Always act in the best interests of people without capacity
 - Decisions made should be the least restrictive of their basic rights and freedoms
- 1.22 An individual who has the mental capacity to take a decision, and chooses voluntarily to pursue a course of action of which others may disapprove or that involves some risk, is entitled to do so. People should be supported to assess the risks and consequences of their actions or behavior and to understand the implications of professional advice.

2. Policy

- 2.1 NHS Peterborough is committed to working practices that encourage service users to lead a healthy life and lifestyles that are meaningful to the individual. This includes the development of the whole spectrum of relationships including their personal and sexual development.
- 2.2 Valuing people now sets out the Government's strategy for people with learning disabilities for the next three years following consultation. It states: *"This strategy emphasises the importance of enabling people with learning disabilities to meet new people, form all kinds of relationships, and to lead a fulfilling life with access to a diverse range of social and leisure activities. it also emphasises their right to become parents and the need for adequate support to sustain the family unit. There is evidence that people with learning disabilities have limited opportunities to build and maintain social networks and friendships".*
- 2.3 We accept and follow the World Health Organisation's definition of sexual health which is:

"Sexual health is a state of physical, emotional, mental and social wellbeing related to sexuality; it is not merely the absence of disease, dysfunction or infirmity. Sexual health requires a positive and respectful approach to sexuality and sexual relationships, as well as the possibility of having pleasurable and safe sexual experiences, free of coercion, discrimination and violence. For sexual health to be attained and maintained, the sexual rights of all persons must be respected, protected and fulfilled."

- 2.4 We recognize that people who use services have the same personal and sexual needs and rights as other people. Sexuality is a natural and expected part of an individual's life experiences, and staff should support service users to explore and understand their sexuality and should support gay and lesbian or bisexual relationships in the same way as they would heterosexual relationships. This also applies to service users who have changed or wish to change their sex (transsexual) and those who dress as members of the opposite sex (transvestites).
- 2.5 We will exercise our legal responsibilities to ensure that personal sexual expression is within the law and does not devalue, stigmatise or exploit individuals.
- 2.6 We will ensure that our staff are appropriately selected, supported, trained and supervised to enable them to work with individuals to express their personal choices and preferences in respect of personal relationships and sexuality.
- 2.7 We will work in collaboration with the service user, their families,

carers and advocates, service providers and other relevant professionals to ensure maximum support and protection of the service user at all times.

- 2.8 Service users and carers will be provided with appropriate and adequate access to information to promote understanding, choice and independence.
- 2.9 Staff will work to support service users in maintaining a wide range of relationships with partners, family, friends and acquaintances.
- 2.10 It is the responsibility of all staff to ensure that their relationships with service users remain of a professional nature only, whether within or outside of their work place. Intimate or sexual relationships between staff and service users are **NOT** permissible and will usually result in disciplinary action. In some circumstances such relationships are a criminal offence and may also result in prosecution. (In the very rare case where a member of staff is involved in a pre-existing relationship with a service user, this must be declared and guidance sought. Staff who feel themselves to be in a vulnerable situation in relation to someone they care for should inform their manager immediately.)

3. Principles

The following principles are implicit within the work of NHS Peterborough and must be followed by all staff and also by contracted organisations.

3.1 People who use services have rights which include:

- The right to have opportunities to love and be loved and to engage in consenting relationships, whether sexual or not.
- The right to education and information about their own bodies.
- The right to education and information about personal relationships and sexuality (including responsibility to others), presented in a manner appropriate to their individual needs.
- The right not to be sexually exploited.
- The right to opportunities to develop legally acceptable relationships.
- The right to information and help with contraception and the maintenance of sexual health, including the right to be included in all national sexual screening programmes within mainstream services.
- The right to marry, enter into a civil partnership or cohabit and to receive support in maintaining such partnerships.
- The right to information and advice about the responsibilities of parenthood, and support when deciding whether to become a parent or not.
- The right to support during pregnancy and the subsequent upbringing of children (where their capacity to provide proper care can be demonstrated)

- To be treated with respect, sensitivity and dignity. This includes a right to privacy.
- To hold their own moral, cultural and religious beliefs.
- To take risks and make mistakes.
- To be given support and assistance if they feel that their rights have not been upheld.
- To have an advocate and/or someone of their choice to speak up on their behalf if required.
- 3.2 When enabling people to exercise any of these rights, the PCT recognise the need for planned, multi-agency approaches, including family, carers, friends and advocates and for proper discussion and recording of plans. This policy must be read in conjunction with the policies on Mental Capacity and Consent.

3.3 People who use services have the following responsibilities:

- To stay within the law as for any other citizen.
- To respect the rights of others.
- To treat others with respect, consideration and sensitivity.
- To recognise that no one has the right to impose his or her beliefs or wishes on others.
- To ensure that any Personal Assistants they employ have had recent clear CRB checks and are given access to training on personal relationships and safeguarding as well as other aspects of care and support.

3.2 Partners, families and carers have a right to be treated with respect at all times and:

- To have their views listened to and taken into account.
- To have help and support to express their views and have them heard.
- To have their contribution to someone's care recognised and taken into account.
- To raise concerns either formally or informally about any aspect of someone's care, including concerns about abuse.
- To have their concerns taken seriously and if necessary investigated.
- To be offered professional support and information to help them understand and cope with decisions being made by the person they love /care for that they find difficult.

3.3 Personal Assistants should expect

• To have support and training about personal relationships

- To be aware of abuse and the multi-agency policy and procedures for Safeguarding Vulnerable Adults and to report any concerns they may have.
- To be protected, as far as is possible, from discrimination, harassment and abuse and to be assisted and supported if this does occur.
- To have the opportunity to discuss matters that concern them with designated NHSP staff (including the Safeguarding Coordinator and Contraception and Sexual Health Services)

3.4 Staff and managers should expect:

- To have support and training about personal relationships so that they can support service users to obtain consistent, accurate and culturally appropriate information on sexual health and wellbeing and, where relevant, to access services as part of their support plan.
- To be aware of abuse and the multi-agency policy and procedures for Safeguarding Vulnerable Adults and to report any concerns they may have.
- To be protected, as far as is possible, from discrimination, harassment and abuse and to be assisted and supported if this does occur.
- To have adequate supervision, guidance and support from their managers.
- To have the opportunity to discuss matters that concern them with their line manager.

3.5 To meet these principles:

- It is recognised that staff are entitled to hold their own values; however staff are not be expected to impose their values on people who use services, or others with whom they work, but to promote the values of the organisation and this policy.
- The issues surrounding sexuality are seen in the context of the values that underpin the whole of Adult Health and Social Care Services. This translates to our commitment to service users being treated in a person centred way, with dignity and respect in order to maximise and promote rights, choice, control, independence and social inclusion.
- In this context the issues surrounding sexuality and development of personal relationships are seen as a right and as one of many positive aspects that enhance people's lives.

4. Outcomes

- 4.1 Our aim is that service users should:
 - Feel safe and receive support to be safe if they need it.

- Recognise their rights and responsibilities and feel able to make their own decisions with regard to their sexuality, sexual health and wellbeing.
- Be treated fairly, respectfully and with dignity, regardless of age, gender, sexual orientation, race, ethnicity, citizenship, education, physical and / or mental ability.
- Have their privacy respected and be confident that their personal information will be protected and not shared with others without their permission.
- Be enabled to identify and access information, advice or services that will support their sexual health and wellbeing.

Glossary

Personal Assistant (PA) means:

 A care worker or assistant who is employed by the service user and or their family directly, usually using a direct payment or personal budget. The concept of a PA as someone employed by a service user to enable and empower them to make choices and be independent was borne out of independent living movement.

Sexuality means:

- The condition of being characterized and distinguished by sex
- Sexual character
- Concern with or interest in sexual activity

Sexual orientation means an individual's sexual preference towards

- People of the same sex as him or her (gay or lesbian)
- People of the opposite sex (heterosexual)
- People of both sexes (bisexual).

Transsexual means

- A person whose sexual identification is entirely with the opposite sex
- A person who has undergone a sex change operation

Trans and Transgender are similar terms meaning

- A person appearing or attempting to be a member of the opposite sex, as a transsexual or habitual cross-dresser
- Trans is primarily a UK term, developed in a political context to refer to a diverse and inclusive community of people ranging from part-time cross-dressers to transsexual people who undergo gender reassignment surgeries.

Transvestite means

- A person who dresses and acts in a style or manner traditionally associated with the opposite sex

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Draft Personal Relationships Policy

Introduction



Everyone has a right to have personal and sexual relationships. This policy will:

- help staff to support you and help you understand what your rights and responsibilities are.
- make sure that service users and carers are offered sensitive support

People who use services have rights:



You have the right to personal relationships with any other consenting adult you choose, this can be a man or a woman.

You have the right to be treated with respect, sensitivity and dignity.



You have the right to support and protection from abuse, exploitation and degrading treatment,



You have the right to have your religious and cultural beliefs respected.



You have the right to marry, have a civil partnership or live with a partner.



You have the right that information about you is kept confidential, unless there are worries about your safety.



You have the right to have someone speak on your behalf. This may be an advocate or someone who supports you.



You have the right to clear information to help you make choices.

Responsibilities of people who use services



Not to break the law



To respect the rights of others





To treat other people with respect, consideration and sensitivity

To make sure that anyone you pay to look after you has:

- a recent clear Criminal Records Bureau check,
- have training of personal relationships and safeguarding
- have training on care and support



To understand that no one has the right to force what they believe or want on others.

Rights of carers



Carers have a right to be treated with respect at all times



Carers have the right to tell someone if they have concerns about someone's care, or if they think someone is being abused.

Carers have a right to express their views and have them listened to.



Carers have a right to have their concerns taken seriously.

Carers have a right to have their contribution recognised and taken into account.

Personal Assistants should expect



Personal assistants should have support and training about personal relationships



Personal assistants should be aware of abuse and the Safeguarding Vulnerable Adults policy and procedures.



Personal assistants should be protected from discrimination, harassment and abuse and get support if this does happen.



Personal assistants should be able to talk to a NHS Peterborough member of staff if they have any concerns.

Staff and managers should expect



Staff should have support and training about personal relationships



Staff should be aware of abuse and the Safeguarding Vulnerable Adults policy and procedures.



Staff should be protected from discrimination, harassment and abuse and get support if this does happen.



Staff should have supervision, guidance and support from their line managers

Staff should be able to talk to their line managers if they have any concerns.

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CREATING OPPORTUNITIES AND TACKLING
INEQUALITIES SCRUTINY COMMITTEEAgenda Item No. 820 SEPTEMBER 2010Public Report

Report of the Independent Chair of Peterborough Safeguarding Children Board

Contact Officer(s) – Felicity Schofield and Judy Jones Contact Details - <u>fj.schofield@btinternet.com</u> <u>judy.jones@peterborough.gov.uk</u> 01733 863745

PETERBOROUGH SAFEGUARDING CHILDREN BOARD ANNUAL REPORT (PSCB) 2009/10 AND BUSINESS PLAN 2010/11

1. PURPOSE

1.1 To provide scrutiny committee with information about the work of the Peterborough Safeguarding Children Board (PSCB) and with an opportunity to comment on the annual report and business plan.

2. **RECOMMENDATIONS**

2.1 Scrutiny committee members are requested to comment on and note the contents of the PSCB annual report and business plan and to consider what they may wish to scrutinise in the future.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 3.1 The LSCB is the key statutory mechanism for agreeing how the relevant organisations in each local area will co-operate to safeguard and promote the welfare of children in that locality, and for ensuring the effectiveness of what they do. Safeguarding children is fundamental to the success of the sustainable community strategy.
- 3.2 The PSCB has interest in several National Indicators which are detailed in the annual report.

4. BACKGROUND

- 4.1 In March 2010, the Apprenticeships, Skills, Children and Learning Act 2009 introduced a requirement for Local Safeguarding Children Boards (LSCBs) to produce and publish an annual report. The report is required to demonstrate the extent to which the functions of the LSCB are being effectively discharged. It should provide an assessment of the effectiveness of local arrangements to safeguard and promote the welfare of children, recognising the achievements and progress that has been made in the local authority area as well as providing a realistic assessment of the challenges that still remain.
- 4.2 The LSCB is required to send a copy of the annual report to the Children's Trust Board. The Children's Trust Board in turn is expected to respond to the report through the local Children and Young People's plan.
- 4.3 LSCBs are required to publish their first annual report under the new regulations by 1 April 2011. However, Children's Trust Boards are also required to produce a Children and Young People's Plan by that date. It was necessary therefore to complete the LSCB annual report in time for it to be properly considered and effectively utilised by the Children's Trust Board.
- 4.4 The coalition Government has recently announced that the statutory requirement to produce a Children and Young People's plan is to be revoked. The implications of this announcement are still being considered.

5. KEY ISSUES

- 5.1 The priorities for 10/11 reflect the LSCB's statutory responsibilities, focussing on improving multi agency performance management, ensuring that multi agency child protection procedures and practice guidance are up to date and reflect legislative changes, delivering high quality multi agency safeguarding training, improving the monitoring of actions arising from serious case reviews and raising public awareness about safeguarding.
- 5.2 In addition to the above, plans are in place to establish closer relationships with Cambridgeshire's LSCB. Both Boards depend on the work of their subcommittees in order to implement their respective business plans. However, capacity issues have been identified by a number of agencies which potentially compromises the LSCBs' ability to carry out their statutory responsibilities. Many of the issues are common to both Boards, for example, producing up to date child protection procedures and interpreting national guidance at a local level. Both LSCBs support this direction of travel.
- 5.3 The annual report and business plan is being presented to the Children's Trust at a joint meeting of the two Boards on September 30. In addition to informing the development of the Children & Young People's plan, this meeting will be used to identify the safeguarding priorities for Peterborough and to develop a Safeguarding Strategy for the City, covering the work of both the Trust and the LSCB.

6. IMPLICATIONS

- 6.1 PSCB is funded by the City Council, Cambs Constabulary, NHS Peterborough, Cambridgeshire and Peterborough Probation Trust and Children and Family Court Advisory and Support service. The work of the PSCB is supported by a small team of four. As all partners are required to reduce their expenditure there may be implications for the PSCB in terms of prioritising work which can be undertaken.
- 6.2 The work undertaken by partners is city wide

7. CONSULTATION

7.1 The draft annual report and business plan has been discussed at PSCB meetings and all partners have had the opportunity to provide information.

8. NEXT STEPS

8.1 The annual report will be published and the business plan implemented over the coming year.

9. BACKGROUND DOCUMENTS

9.1 Working Together To Safeguard Children March 2010. PSCB Annual Report and Business Plan (Appendix 1)

10. APPENDICES

10.1 PSCB Annual Report and Business Plan – Appendix 1

Appendix 1



2009/10 ANNUAL REPORT and 2010/11 BUSINESS PLAN

Funding Partners:

Peterborough City Council Cambridgeshire Constabulary NHS Peterborough Cambridgeshire & Peterborough Probation Trust Children and Family Court Advisory and Support Service (CAFCASS)

Board Partners:

As above Peterborough and Stamford NHS Hospital Trust Cambridgeshire and Peterborough Foundation Trust Peterborough Community Services Adult Social Care Cambridgeshire Fire and Rescue Schools and Educational Establishments Young Lives representing the Voluntary sector

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Or visit our website at <u>www.peterboroughlscb.org.uk</u>

INTRODUCTION:

I am pleased to introduce to you, on behalf of Peterborough Safeguarding Children Board (PSCB) the annual report for 2009/10.

I took over as Chair in May of this year and am looking forward to working with partners over the coming year. This report reflects the achievements prior to my arrival and is introduced below by Prity Patel, the interim chair during last year.

Felicity Schofield PSCB Chair

The role of the board is to ensure, as part of the broader context of the Children's Trust, arrangements for improving the well being of all children and the effectiveness of the arrangements made by individual agencies to safeguard and promote the welfare of children.

We held a development day in September 2009 which was attended by all partners who are responsible for ensuring the welfare of children and young people in Peterborough. The day was one of self reflection and assessment. It was unanimously agreed by the Board members that we are embarking upon a "Journey to Safeguarding Excellence" (see appendix 1). This will entail continuing to build a firm foundation upon the very good work of the Board carried out already. However, the Board members also recognised that in order to meet the challenges that lie ahead of all of us in this current climate we will need to lead in setting standards of "good practice" and deliver through integrated services where possible. This can and will only be achieved by sharing and understanding respective professional roles and responsibilities and ensuring wider communication between Partnerships within Peterborough.

The Board will continue to effectively **monitor**, **evaluate and challenge** partnerships where and when necessary to ensure service delivery impacts on outcomes for the children and young people of Peterborough to make "**that real difference**".

The Board also welcomes the opportunity to work alongside the Children's Trust with respect to safeguarding. PSCB will act as an advisor, critical friend and upholder of good practice.

We were pleased to have contributed to "Bringing it Alive" the first Children's Trust conference in February 2010.

It has been a difficult year for the board as apart from the retirement of our Independent Chair several of our most experienced partners have moved on. I was appointed as transitional chair in May 2009 and we have reviewed the Board's core and operational group's membership.

Our most recent serious case review was judged by Ofsted as adequate which was pleasing as we had undertaken a significant amount of work to refresh our systems.

I would like to thank all our partners who have contributed resources and their time in support of the work of PSCB

Our plans for last year and the forthcoming year have been shaped by the recommendations of Lord Laming in his report "The protection of Children in England: A progress Report "which was published in March 2009. The government responded quickly in accepting all the recommendations and making further recommendations which have impacted on the membership of LSCB's throughout the country. Working Together has been revised and will clearly also influence our work in the forthcoming year.

"Please keep me safe" - This single but profound important hope is the very minimum upon which every child and young person should be able to depend. –Lord Laming. Progress Report 2009

Prity Patel Transitional Independent Chair PSCB up to May 2010

Statutory Basis

The Peterborough Safeguarding Children Board (PSCB) is established under section 13 of the Children Act 2004 which required each local authority to establish a Local Safeguarding Children Board (LSCB) by the 1 April 2006. Detailed guidance, issued under section 7 of the Local Authority Social Services Act 1970, is contained in Working Together to Safeguard Children; Chapter 3 (revised 2010). The Apprenticeships, Skills, Children and Learning Act 2009 has introduced a requirement for LSCB's to produce and publish an annual report on the effectiveness of safeguarding in the local area. This means that we must publish our first report by 1 April 2011. Children's Trust Boards must produce a Children and Young People's plan by 1 April 2011. Therefore PSCB and the Children's Trust, within the parameters set by legislation, must work together to ensure that our annual report is developed in time so that it can be properly considered and effectively utilised by the Children's Trust Board. This is the first of our annual reports which sets out the safeguarding challenges for the Children's Trust.

Purpose

Peterborough Safeguarding Children Board's purpose is to co-ordinate and ensure the effectiveness of local arrangements and services to safeguard and promote the welfare of children.

Safeguarding and promoting the welfare of children is defined as:

- protecting children from maltreatment; and
- preventing impairment of children's health and development; and
- ensuring that children are growing up in circumstances consistent with the provision of safe and effective care; and
- undertaking that role so as to enable those children to have optimum life chances and to enter adulthood successfully.

Protecting children from maltreatment is important in preventing the impairment of health or development though that in itself maybe insufficient to ensure that children are growing up in circumstances consistent with the provision of safe and effective care. These aspects of safeguarding and promoting welfare are cumulative and all contribute to the five "Every Child Matters" outcomes.

Child protection is a part of safeguarding and promoting welfare. This refers to the activity that is undertaken to protect specific children who are suffering, or are likely to suffer significant harm. (Working Together, Ch1, paras 1.20, 1.21 and 1.23)

Peterborough Safeguarding Children Board undertakes its work mindful of the diverse needs of children and will promote equality of opportunity.

In order to promote the highest standards of safeguarding work Peterborough Safeguarding Children Board fosters a culture of constructive challenge and continuous improvement by and between member organisations.

Vision

Our vision is to safeguard and protect all the children of Peterborough.

Scope

The purpose of Peterborough Safeguarding Children Board is achieved through:

- engaging in activities that safeguard all children and aim to identify and prevent maltreatment or impairment of health and development
- leading and co-ordinating proactive work that aims to target particular groups
- leading and co-ordinating arrangements for responsive work to protect children who are suffering, or at risk of suffering, maltreatment.

Chair

Peterborough Safeguarding Children Board has an Independent Chair and has done so since its inception in 2006. The membership of the board and groups are listed at Appendix 2.

Attendance

Attendance at Board and all groups is strictly monitored and poor attendance is taken up by the Chair. The monitoring of the Board reveals good attendance with the use of named deputies when required. Membership of groups has been reviewed as there have been some gaps in agency representation most frequently as a result of staff moving on to other jobs or other organisations.

Annual report 2008/9

The annual report 2008/9 highlighted eight strategic objectives which had shaped the work of the Board. Since the establishment of the Children's Trust and the publication of the following important reports our strategic objectives have been revised.

- 1. The Protection Of Children In England: A Progress Report: Lord Laming March 2009
- 2. The Protection of Children in England: action plan. The government's response to Lord Laming
- 3. The guidance which is promised this year following the publication of the Loughborough University research on Local Safeguarding Children Boards.
- 4. The revision of Working Together
- 5. A new Inspection Framework within the wider Comprehensive Area Assessment combining an unannounced inspection with a safeguarding inspection on a 3 yearly cycle
- 6. A new Children's Health strategy
- 7. New education responsibilities for 16 19 year olds and changes to the curriculum around 14 19 year olds.

Overarching Strategic Objective

To scrutinise and challenge the effectiveness of the agencies in meeting their safeguarding standards in order for children and young people to be safe and achieve positive outcomes

Revised Strategic Priorities for 2009 - 10

The strategic priorities had been streamlined for 2009 - 10 in light of the establishment of the Children's Trust and in order to form a more realistic basis for development.

1. Governance

Develop effective governance arrangements with our partner agencies and ensure that safeguarding is embedded within their business planning and monitoring arrangements

2. Structure

Revision of our structure to reflect the relationship with the Children's Trust, the changing role for the board as adviser of good practice and to ensure a more focussed use of partner and staff resources

3. Scrutiny and Challenge

Sharpen up our quality assurance and monitoring arrangements by regular auditing, validation of single agency training and by ensuring action plans from serious case reviews are implemented

4. Communication

Developing a communication and marketing strategy to raise the profile of the Board so that children, young people, families and the wider children's workforce are aware of and act upon our guidance

PETERBOROUGH SAFEGUARDING BOARD STRATEGIC PRIORITIES 2009 - 2010

Priority 1: Develop effective governance arrangements with our partner agencies and ensure that safeguarding is embedded within their business planning and monitoring arrangements

Success &

Progress: During the year our Chair has been liaising with a variety of partners to strengthen the membership of the Board and ensure not only a broader spectrum of membership but also a broader spectrum of experience and skill.

By the end of March 2010 membership had been extended to include Fire and Rescue, Schools, Adult Social Care, Peterborough College of Adult Education, and Young Lives, representing the third and community sector.

In addition we now have a standing agenda item on Board meetings to consider the results of all partners' regulatory inspections with respect to safeguarding. The Board will ask for regular progress against agency action plans developed as a result.

We are seeking assurances that the executive boards of our partner agencies receive regular safeguarding reports.

Priority 2: Revision of our structure to reflect the relationship with the Children's Trust, the changing role for the board as adviser of good practice and to ensure a more focussed use of partner and staff resources

Success &

Progress: Lord Laming stated in his progress report "The Protection of children in England" that"Regular dialogue between the Children's Trust and the LSCB, should demonstrate that all functions of both are being effectively discharged". The Chair of the Children's Trust Executive Board sits on the Board and the Chair of the Board sits on the Children's Trust.

A memorandum of agreement has been developed and will further cement these arrangements. At appendix 3 both the structure diagram and the governance model set out the vision for this collaborative approach.

In the same way that the membership of the Board has been extended, our Chair has been carrying out a review of the Operational Groups with a subsequent request that all agencies nominate their most appropriately skilled staff.

Each Group has refreshed their terms of reference and each Chair will be required to report back in person at Board meetings. This will enable a greater ownership of their work plans and will give Chairs a voice at Board level to secure additional expertise or membership if required.

Priority 3: Sharpen up our quality assurance and monitoring arrangements by regular auditing, validation of single agency training and by ensuring action plans from serious case reviews are implemented

Success &

Progress: Within the quality assurance group the priority has been to enable our statutory partners to undertake a self evaluation exercise against the

recommendations of the Lord Laming report. Subsequently the QA group analysed the responses and prepared a report highlighting findings and recommendations for action. The findings were encouraging and indicated that our partners were fully engaged with the recommendations. The group has ensured recommendations have been included in the work plan for the Board.

A supervision audit has been undertaken. The board was satisfied that all agencies provided supervision however it was felt that four agencies (Cambridgeshire Constabulary, Peterborough Hospitals Trust, Cambridgeshire & Peterborough Foundation Trust and Learning & Skills) would benefit from a more focussed approach to safeguarding supervision and multi agency training was offered.

An electronic S11 audit tool has been refined and we have agreed with Cambridgeshire LSCB that we will undertake the S11 audit at the same time and for Cambridgeshire & Peterborough Probation Trust, Cambridgeshire & Peterborough Foundation Trust, CAFCASS and Cambridgeshire Constabulary who are Cambridgeshire and Peterborough wide will only require one return. Our S11 self audit revealed that there were only four standards which partners considered needed to be improved and an action plan was developed to address these. Three agencies acknowledged the need to be better at utilising the views of children and families in their service development.

During this year we have been monitoring 3 Serious Case Review Action plans and although our action plan template has been highlighted as a model of good practice Ofsted found that we had not been sufficiently challenging of our partners with respect to them evidencing what they had done. This is being addressed as a matter of urgency.

The Child Death Overview Panel continues to monitor the circumstances of the deaths of children and reports twice yearly to the Board. The panel has reviewed 51 children over Peterborough and Cambridgeshire and in 13 of these the panel considered there were factors which may be modifiable in the future to reduce similar deaths. A comprehensive annual report has been prepared with recommendations for action.

A process for the validation and monitoring of single agency safeguarding training is now in place. It is now mandatory for all agencies to submit their training for validation.

In addition the Board has taken the lead in developing Safeguarding Commissioning Standards on behalf of the Children's Trust for the voluntary, community and independent sectors so that they can demonstrate that safeguarding is embedded within their practice.

Priority 4: Developing a communication and marketing strategy so that children, young people, families and the wider children's workforce are aware of and act upon our guidance.

Success &

Progress: During the year we have continued to distribute our "Safer Parenting Guide "which has been provided to all new parents via the Maternity Unit. In order to broaden out its use we have also produced an interactive CD of the guide for professionals to use with families. We have now produced translated versions into Lithuanian, Polish, Slovak, Portuguese and Russian as we are aware that a significant number of new births each month are from new arrival communities.

These are now available on our website <u>www.peterboroughlscb.org.uk</u>

Other publications have included a "keep children safe" card, a leaflet on private fostering, regular newsletters and the further revision of our web based procedures. We have kept the progress of the Independent Safeguarding Authority as a standing newsletter item due to the numerous delays and equally confusing media reporting.

Responding to concerns that some colleagues have found it difficult to access our information on the web site we have commissioned the company who manage our web based procedures (TRI X Childcare) and who have developed for us a web site which we will be able to manage more effectively. The site has separate pages for families, young people and professionals and in time there will be a secure area where we can post minutes and agendas etc. The site is now live and available at:

www.peterboroughlscb.org.uk

We are part way through developing a marketing strategy. We have begun to canvass partners regarding their needs and will hope to have a better understanding of how best to reach all sections of the workforce once this work is completed.

Sub Committees and Task Groups

At appendix 2 the individual groups are listed along with their terms of reference. Some of the work completed has been highlighted above however in addition the following has been achieved:

- Significant training (in particular in schools) regarding safe employment.
- An annual review of the local practice guidance which is contained in our web based procedures <u>www.proceduresonline.ccom/peterboroughscb</u>
- Research report "Emerging Safeguarding Issues for New Arrival European Communities" available on our website <u>www.peterboroughlscb.org.uk</u>
- More regular reports to the Board regarding private fostering arrangements
- More regular reports from the Local Authority Designated Officer with respect to allegations against staff and volunteers
- A forum for developing arrangements surrounding the issue of forced marriage
- Ofsted noted "PSCB has ensured good quality safeguarding training" has continued to be provided
- Agreement to have regular reports regarding the Ofsted inspections of schools
- Draft practice guidance regarding young people who run away or go missing from home and care

What we have done well

NHS Peterborough Sexual Assault Referral Centre (SARC) Opens!

In January 2010 the Sexual Assault Referral Centre (SARC) opened. The Peterborough and Cambridgeshire SARC is the first of its kind in the region and was set up by Cambridgeshire Constabulary in partnership with NHS Peterborough and Rape Crisis. The centre, based at The Oasis, in Rivergate, Peterborough, is available 24/7 to victims of rape and sexual assault and was officially opened by MP Barbara Follett.

This centre makes it easier for victims to get help by having all of the services that may be needed under one roof. This purpose built centre supports both children and adults and paediatric safeguarding clinics will be re-located from their acute hospital location to the Oasis from 1st September.

This is safeguarding partnership working at its best and with this excellent service we hope that victims of rape and sexual assault will be given the best possible support and potentially increase the number of perpetrators brought to justice

Cambridgeshire Constabulary The Oasis@Rivergate

The Oasis@Rivergate is the latest element of the joint Police and Health campaign to improve outcomes for victims of serious sexual offences in Peterborough and Cambridgeshire.

The centre contains two forensic examination suites as well as a bathroom and waiting areas that are designed to make victims and families feel that they are in a home rather than an institutional building. At the SARC Police Crisis Workers work alongside Health Service Independent Sexual Violence Advisors (ISVAs) to ensure that the needs of the victim come first.

At present the facility is equipped to deal with all victims including children as young as 12 in some cases. As well as allowing the victim the reassurance of a modern examination facility, the presence of the ISVAs means that the child and their family can begin the journey to recovery as soon as an incident is reported. All of the staff are able to support children through the process of examination which means that the services provided at the SARC can be tailored to the needs of the victim, whatever their age.

Schools Safeguarding Performance

Ofsted have revised their inspection framework and it is now more rigorous. Safeguarding and Community Cohesion have become "limiting judgements". The limiting judgement means that if safeguarding is not assessed as being adequate it is likely that the "effectiveness of care, guidance and support" will be deemed to be inadequate and the school may fail its inspection.

However this has not been the case and Peterborough has had an excellent year with the details as follows:

• 100% of schools judged as satisfactory or better

- 83% of schools judged good or better
- 39% of schools judged as outstanding

Safeguarding in the Cambridgeshire and Peterborough Foundation Trust

A Safeguarding Children Nurse Specialist has been appointed and who started in September. She will improve resource for Peterborough and engagement with LSCB and partners. She is based at City Care Centre.

The Trust has developed a new handbook for Trust staff. The aim of the handbook is to help staff make the right decisions when they identify safeguarding issues and to act on their concerns.

The Link Worker scheme has been re-launched. The main purpose is to create a network of advice and support for Trust staff with safeguarding children concerns. Link workers also play an important role in keeping their colleagues up to date with safeguarding developments and alerting the Safeguarding Children Team to relevant practice issues

Safeguarding in Peterborough Community Services

The following staff have been appointed:

- Designated and Named professionals
- Specialist safeguarding/children in care nurse team

In addition Peterborough Community Services has been able to co locate the Safeguarding Services in the new purpose built City Care Centre with a range of services designed to meet the needs of children and young people with complex health and care needs.

Improvements to the Child Health System data recording have enabled the Trust to track and monitor vulnerable children and young people to proactively share information.

The redesign of safeguarding supervision across PCS ensures that staff have received training appropriate to their remit and coupled with the launch of the escalation policy further strengthens the ability of staff to work towards the provision of appropriate services to safeguard children.

Peterborough and Stamford Hospitals NHS Foundation Trust

Peterborough and Stamford Hospitals NHS Foundation Trust have strengthened their governance mechanisms around safeguarding during the year. Investment in key roles have increased the resource available and a stronger focus on safeguarding at Executive level through increased involvement of the Director of Nursing has improved reporting and assurance to the Board. In October, the inaugural meeting of the safeguarding committee was held. The terms of reference were endorsed by the Trust Clinical Governance Committee and standing agenda items include safeguarding for both children and vulnerable adults ensuring expertise and shared lessons. These standing items include reviewing serious case reviews and associated action plans and feedback from meetings with partner organisations.

Achievements to date include review and update of policies, improved information sharing, reduction of the risk ratings associated with safeguarding, robust review of SCR action plans and reporting on compliance with training.

The Clinical Governance Committee members are currently working on the development of a safeguarding dashboard

Maternity unit recognised with national award

The maternity team from Peterborough and Stamford NHS Foundation Trust celebrated being highly commended in an award from the All-Party Parliamentary Group on Maternity (APPGM). The team, based in Peterborough's maternity unit, was recognised in the 'inclusive services for disadvantaged groups and communities' category at the awards, which acknowledge inspiring or innovative work in improving local maternity services. They were presented at the APPGM summer reception on Monday (19 July) at the Terrace Pavilion, Houses of Parliament.

The APPGM, which is serviced by the National Childbirth Trust (NCT) charity, is a cross-party group whose aim is to highlight maternity issues within Parliament and bring together health professionals and service users with politicians.

The team was rewarded for its work with vulnerable women. Some of the aims of the initiative were to reduce non-attendance at appointments; provide outreach services to vulnerable women, including those who have suffered abuse or have mental health issues; provide a one-stop shop model for antenatal care; and increase awareness of domestic abuse.

The team has implemented a number of improvements including a range of easy to use leaflets on common issues and joint working with partner agencies. Their work has helped in excess of 230 vulnerable women and their children

NATIONAL PERFORMANCE INDICATORS:

The following national indicators are relevant to staying safe outcomes.

NI 48 Children killed or seriously injured in road traffic accidents

NI 48 is the percentage change in the number of children (under the age of 16 years) killed or seriously injured in road traffic accidents during a year compared to the previous year. This measure is calculated by the Department of Transport and looks at all road traffic accidents on public roads in a local authority area. Good performance is indicated by a high positive % change. Our latest outturn shows that there has been a 25.5% reduction in the average number of children killed or seriously injured in road traffic accidents in Peterborough during the three year period 2006-2008 when compared to the three year period 2005-2007. This is a top quartile performance (graded dark green) and much better than the national average which saw a 6% reduction over the equivalent time period.

NI 69 Children who have experienced bullying

NI 69 is the percentage of children who have experienced bullying measured by the annual Tellus survey. The Tellus Survey is a self-completion survey designed to gather information from children and young people about their behaviour and to seek their views on aspects of their lives, schools and local areas. Children and young people in years 6, 8 and 10 complete the survey online at school. The latest data released by the [former] DCSF in February 2010 relates to the financial year 2009/10 and shows an outturn of 29.6% for Peterborough. This is taken to show that 29.6% of children have experienced bullying within the last year. This designated comparison for this indicator is to compare it with our statistical neighbours, who achieved a marginally better average at 29.3% and we are therefore in line with our comparator group. We are in the lower middle quartile of national performance and therefore graded amber. There were some changes to the methodology of the survey this year which mean that a direct comparison with last year's figure is not meaningful and the coalition government has announced that the forthcoming Tellus survey has been cancelled.

NI 70 Hospital admissions caused by unintentional and deliberate injuries

NI 70 is the number of finished in-year emergency admissions of children and young people to hospital as a result of unintentional and deliberate injury, per 10,000 population of children and young people. This indicator calculated by the Department of Health using hospital episode statistics. Good performance is typified by a low rate. Our latest outturn is 140.3 (2008/09) which means that for every 10,000 children and young people below the age of 18, 140 of them will be admitted to hospital as a result of unintentional and deliberate injury. The national average at 119.5 is much lower (better) than our figure and we are in the lowest quartile of performance graded as red (i.e. in the poorest 25% of local authorities in England).

NI 71 children who have run away from home / care

NI 71 is a self-assessment of the extent to which we understand the levels of children running away in Peterborough and whether there are appropriate procedures and protocols in place to respond appropriately to the needs of young runaways or missing children. Children's services self-assess and score performance against five key elements of service planning and provision and submit an aggregate score of between 0 and 15 to the [former] Department of Children, Schools and Families. The

latest published data for October to December 2009 has a score of 4 which is in the lowest quartile (graded red) and worse than the England average of 10. The recent submission for Peterborough for January to March 2010 shows an improved score of 9.

NI 68 Referrals to children's social care going onto initial assessments

NI 68 is the percentage of children referred to children's social care whose cases go on to initial assessments. A referral is defined as a request for services to be provided by children's social care, principally from health or education professionals but including referrals from any source. An initial assessment is a brief assessment of the child's needs carried out by children's social care. The latest published data for Peterborough for 2008/09 shows that 55.5% of referrals to children's social care go on to an initial assessment which is lower than the national average of 66.5%. However, good performance is not defined by either a high or low figure, but by proximity to the median range. The latest local data available show that recent performance has improved to 68.7%

NI 59 initial assessments completed within timescales

NI 59 is a process indicator which shows the number of initial assessments completed within seven working days of referral as a percentage of the total number of initial assessments completed within children's social care. This measure is intended to be a proxy indicator for outcomes of improved child safety as it considers how efficient services are at responding to cases where a child is thought to be at risk of serious harm. Good performance is typified by a high % figure. The latest data for Peterborough for 2008/09 shows that 62.8% of initial assessments were carried out within seven working days of referral which is in the lowest quartile (graded red) and worse than the England average of 72.9%. This indicator is being monitored closely as part of the action plan to improve and performance in July 2010 was 93.7%.

NI 60 Core assessments completed within timescales

NI 60 is the number of core assessments completed within 35 working days of their commencement as a percentage of the total number of core assessments completed. A core assessment is defined as an in-depth assessment which addresses the central or most important aspects of a child's needs and is deemed to have commenced at the point where an initial assessment ended, a strategy decision is made to initiate enquiries under section 47 of the Children's Act or where new information on an open case indicates that a core assessment should be undertaken. Good performance is typified by a high % figure. The latest data for Peterborough for 2008/09 show that 63.9% of core assessments were carried out within 35 working days of their commencement which is in the lowest quartile (graded red) and worse than the England average of 78.3%. This indicator is being monitored closely as part of the action plan to improve and performance in July 2010 was 100%.

NI 64 Child protection plans lasting 2 years or more

NI 64 is the percentage of children ceasing to be the subject of a child protection plan during the year ending 31 March who had been the subject of a child protection plan continuously for two years or longer. This indicator reflects the principle that professionals should be working towards specified outcomes which, if implemented effectively, should lead to all children not needing to be the subject of a child protection plan for more than two years. Good performance is typified by low % figures. For 2008/09 in Peterborough 7.6% of children whose child protection plan ceased during the year had been subject to their plan continuously for more than two years. This is in the lower middle quartile of national performance (graded amber) and is marginally worse (higher) than the national average which was 6.1%.

NI 65 Child protection plan for subsequent time

NI 65 is the percentage of children who become subject to a child protection plan at any time during the year, who had previously been the subject of a child protection plan or on the child protection register regardless of how long ago that was. This measure is intended to be a proxy indicator for the level and quality of service a child receives. Whilst some subsequent plans are essential to respond to an adverse change in circumstances, high levels of subsequent plans may suggest that interventions are either not effective in improving a child's family situation, or in making alternative plans for a child's long term care. Good performance is typified by low % figures with the optimum position in the range of 10-15%. The latest published data for Peterborough (for 2008/09) show that 17.9% of children who became subject to a child protection plan were doing so for a second or subsequent time which is in the lowest quartile (graded red) of national performance and worse (higher) than the England average of 12.8%. The latest local data available for 2010/11 shows that recent performance has improved to 13.8%.

NI 67 Child protection cases reviewed within timescale

NI 67 is the percentage of children with a child protection plan that had been in place continuously for at least the previous three months whose cases were reviewed within the required timescales. Reviews are a key element in the delivery of child protection plans and this measure is taken as a proxy indicator of the effectiveness of the interventions provided to children with a child protection plan. The first review must take place within three months of the commencement of the plan and subsequent reviews must take place every six months. Peterborough achieved 100% for this indicator in 2008/09 which is above the national average of 98.4%. This indicator is not graded into quartiles because 107 of the 147 local authorities achieved the maximum of 100%.

NI 61 Timeliness of adoption placements

NI 61 is the percentage of looked after children adopted during the year who were placed for adoption within 12 months of the decision that they should be placed for adoption, and who remained in that placement on adoption. Children are included in the measure once an adoption order is granted in court for children who have previously been looked after by the local authority. Good performance is typified by a high % figure. In Peterborough 75% of children placed for adoption during 2008/09 were adopted within 12 months of the decision that they should be adopted. This is better than the national average of 74.6% and places Peterborough in the upper middle quartile (graded light green).

NI 62 Stability of placements: number of moves

NI 62 measures the stability of care that looked after children receive by looking at the number of looked after children with three or more placements during the year as a percentage of all looked after children. Placement instability is a key barrier to improving the educational outcomes of looked after children and appropriate stable placements are deemed essential to meet the varied needs of different children. The best performance is indicated by a low % figure. Just 6.7% of looked after children in 2008/09 had three or more placements during the year which places Peterborough in

the upper quartile (graded dark green) of national performance and was significantly better than the national average at 10.4%.

NI 63 Stability of placements: length of placement

NI 63 considers the long term stability of placement for children who remain in care for significant periods of time. It measures the percentage of looked after children aged under 16 at 31 March who had been looked after continuously for at least 2.5 years who were living in the same placement for at least 2 years. Children who are placed for adoption are also included in the measure and count positively if their adoptive placement together with their previous placement last for at least 2 years. Good performance is typified by a high % figure. In 2008/09 in Peterborough 77.3% of under-16 year old children who had been looked after for more than 2.5 years were living in the same placement for at least 2 years. This is significantly better than the national average at 66.4% and places Peterborough in the upper quartile of national performance (graded dark green).

NI 66 Timeliness of reviews of children in care

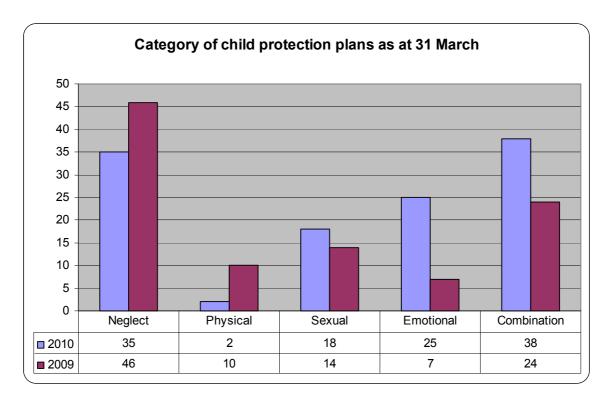
NI 66 measures the level of compliance with the requirement to review the cases of looked after children within 28 days of placement, then within 3 months and 6 monthly thereafter. Good performance is typified by a high % figure. In 2008/09 for Peterborough 97.6% of looked after children cases which should have been reviewed during the year were reviewed within the required timescales. This is better than the national average at 91.7% and places Peterborough in the upper quartile of national performance (graded dark green).

	2009/10	2008/09	Change
Number of referrals to children's social care	2294	2782	-488
Number of initial assessments completed	1444	1547	-103
Number of children in care	299	315	-16
Number of children subject to a child protection plan	118	101	+17
Number of children subject to a second or subsequent child protection plan	20	26	-6

CHILD PROTECTION INFORMATION

The number of referrals to children's social care reduced by 488 (18%) between 2008/09 and 2009/10. However, the number of initial assessments completed only reduced by 103 (7%) so that a greater proportion of referrals had an initial assessment completed.

The number of children in care reduced by 16 (5%) between 2008/09 and 2009/10 (as measured on 31 March). However, the number of children subject to a child protection plan increased by 17 (17%) over the same period. The chart below highlights an increase in the number sexual, emotional and combination category plans between 2009 and 2010, whereas physical and neglect category plans reduced.



The number of children subject to a child protection plan for a second or subsequent time reduced from 26 in 2009 to 20 in 2010.

The Safeguarding Challenges for Peterborough

The next year will see challenges for us all as progress against inspection requirements has to be balanced with cuts to budgets in this period of austerity and the potential that many families in the city will slip into poverty.

The recently published summary report from Ofsted following the unannounced inspections in England has identified the following themes which lead to positive outcomes.

- Clear leadership with a focused local safeguarding children board, with frontline practitioners aware of its plans and their impact;
- Performance management and quality assurance that supports frontline practice rather than "creating a drag" on it;
- Strong partnership working with the ownership of safeguarding as a "whole system issue";
- Effective commissioning and service planning based on a strong assessment of need;
- A systematic approach to enabling and supporting quality practice which can include resilience development for staff or caseload support.

In July 2009 when Peterborough had an unannounced inspection the inspectors noted issues with recruitment and retention of social workers and first line managers. This was again an issue in the announced inspection in March 2010 when inspectors were also concerned at the high caseloads held by workers leading to long hours being worked. Inspectors also wished to see a systematic audit programme in place Inspectors noted "PSCB has not monitored effectively the systems and practices within children's social care, leaving a very significant gap in ensuring that children and young people are safeguard. In addition PSCB has been insufficiently rigorous in ensuring that actions from serious case reviews are implemented"

In addition the recent Children's Commissioner report on family perspectives on safeguarding and on relationships with Children's Services nationally has highlighted the need families feel for fewer changes of social workers (and consequently fewer changes of plans) and timely services which are not ended prematurely.

A Project Management Board (chaired by the Chief Executive) has been established to tightly monitor a development plan put together following the inspection and it has been agreed their key areas of focus are;

- Quality Assurance
- PSCB's monitoring of safeguarding and child protection and holding agencies to account including actions from Serious Case Reviews
- Issues relating to the performance of Referral and Assessment
- Issues relating to the capacity and functioning of the social care workforce

The challenge for the Children's Trust will be how they can demonstrate that changes have been made and safeguarding services are now effective and can be sustained both at a time of severe financial restraint when all partners are facing the dual challenges of having to restructure as a result of cuts to budgets and yet still preserve front line services. Taking the above into consideration and information from our work during the past year it is clear that there are several challenges which must be addressed:

- Recruitment and Retention and workforce stability The inspections highlighted recruitment and retention as an issue within the Referral and Assessment Team and progress has not only to be made but has to be sustainable. There is therefore a challenge to Workforce Development to encourage an environment which will attract people to come and work in Peterborough and support them to remain in order to give stability to the front line teams.
- <u>Safeguarding Training</u> Under Working Together 2010 the Children's Trust is responsible for delivering safeguarding training in Peterborough. However, the Trust has commissioned the PSCB to deliver the training on their behalf.
- Consultation with Children and Young People The Safeguarding Board S11 audit highlighted the difficulty that some agencies found in engaging with young people and their carers in order to "make a difference" to service delivery. Safeguarding issues for children young people and carers must be recognised and understood by all agencies. We must ensure that we work very closely with the Children's Trust in order to build upon the engagement with children and young people that has already taken place.
- Services for Families Children, young people, their carers and other professionals should be able to expect that systems are in place to ensure that requests for help are dealt with appropriately and in a timely manner. All agencies should be clear about social care thresholds through greater promotion of the vulnerability matrix and their own agency responsibilities with respect to safeguarding. The greater use of the common assessment framework in order to positively work together should continue to be promoted.
- <u>Responding to New Communities</u> Peterborough is an increasingly diverse City and services must be able to respond appropriately to the differing needs and vulnerabilities of both new arrival families and the various more settled new communities.
- <u>Transforming Children's Services</u> The Integration agenda for Children's Services and Peterborough Community Services must be undertaken in a manner which is seamless and consequently does not leave any children, young people and carers feeling vulnerable. It must be effectively communicated and understood.
- <u>Safe Commissioning</u> Having developed commissioning standards for the voluntary, community and independent sector the Commissioning Unit will be able to assess that the sector has responded by the use of their check list when organisations tender for delivering services.
- <u>Partnership Arrangements</u> The Safeguarding Children Board and the Children's Trust have been working to clarify arrangements between the 2 boards and have recently taken decisions which will ensure that the staying safe agenda sits with the Safeguarding Board.
- <u>Safer Employment</u> Schools have responded well to Safer Recruitment Training however with the inevitable confusion regarding the review of the Independent Safeguarding Authority it is vital that all agencies continue to understand the duty to refer and the safe recruitment practices which are already in place

BUDGET 2009 - 10:

Contributions from partner agencies:			
Income in £ from Agency		2009 - 10	
Peterborough City Council:		155,514	
Children's Social Care Learning & Skills Youth Offending Service Young People's Service			
Health		54,642	
Police		44,157	
Probation		11,044	
CAFCASS		500	
	TOTAL	265,857	

Costs:

Staff Costs (inc. on costs)	130,036
Independent Chairing – LSCB	22,976
Contribution to Cambridgeshire County Council for CDOP arrangements	28,000
Printing & Publications includes translations	9,415
Website	3,560
Consultants (Overview Authors and trainers)	9,567
Training venues & refreshments	12,730
Other Supplies and Services (includes photocopying, stationery etc and refund £20k to PCC in respect of e-safety post not recruited)	32,786
TOTAL	249,070

For 2010/11

7

The Board will need to respond robustly to the findings of the Ofsted inspection with respect to its own processes and assure itself that all our partners are working to address the challenges contained within their individual agency action plans. Cuts to budgets will clearly have an additional impact.

The Laming recommendations enshrined in Working Together 2010 will pose significant challenges to agencies and the Board must ensure partners are aware of the changes.

Business Plan 2010-2011

Our overarching strategic objective is to scrutinise and challenge the effectiveness of services delivered to children and families in Peterborough in order for children and young people to be safe and achieve positive outcomes.

PERFORMANCE MANAGEMENT

	Objective	Lead	Actions	Timescales
1.	Develop a quality assurance framework to challenge and scrutinise	PSCB Quality Assurance Group	Develop a framework	December 2010
2.	QA group to undertake a regular audit of a small number of cases to ensure multi-agency communication is effective <i>Laming rec 6</i>	PSCB QA Group	Action plan for QA, new Terms of Reference, adapt audit tool and develop audit plan	January 2011
3.	Ensuring services compliant with Safeguarding Standards	Commissioning unit	Receive a report from the Commissioning unit against the Safeguarding Standards for Third Sector organisations	6 months after introduction of Standard March 2011
4.	Develop a proposed framework for dissemination of "lessons learned" that incorporates individual and multi agency systems <i>Laming recs.</i> 39 – 45	Overseen by PSCB SCR general issues group	Draft framework will need refining in the light of Chapter 8	September 2010

	Objective	Lead	Actions	Timescales
5.	Ensure statutory partners are S11 compliant	PSCB QA Group	Undertake S11 Audit annually	January 2011

IMPROVE PROCESSES AND PROCEDURES

	Objective	Lead	Actions	Timescales
6.	Ensure the Laming recommendations are implemented and incorporated into work plans	PSCB Chair and Chairs of groups	Laming recommendations have been presented to PSCB and CT .The revised Working Together has incorporated many of them.	All the actions now form the basis of the individual work plans for PSCB groups.
7.	Continue to work closely with the Children's Trust	PSCB Chair ,Chair of Children's Trust Executive Committee (CT)and Communications Group	PSCB to develop the framework for the annual report, mechanisms of challenge and advice. This should include building on the CT's engagement with Children and young people	Draft Annual Report required 31 March 2011 Joint workshop arranged for September 2010
8.	Ensure the new Working Together recommendations are incorporated into the practice of partner agencies	PSCB Policy, Practice and Procedures Group (PPP)	Multi agency briefings have been held and agencies are expected to disseminate the briefing paper within their own agencies.	September 2010
9.	Review the membership and structure of PSCB - <i>Laming rec. 53</i>	PSCB Chair with the chairs of groups	PSCB ensures a new structure reflects its advisory role and its	Working Together was updated end of March 2010 and reinforces

	Objective	Lead	Actions	Timescales
			requirement for the Trust to be accountable for delivering excellent safeguarding practice.	broadening out of membership. PSCB is aware of new requirements to appoint lay members. October 2010
10.	Implement the findings of the Loughborough research	PSCB Chair and PSCB Staff	Bring to the attention of PSCB members and implement good practice.	Interim report March 2010 Full report end May 2010

IMPROVE PRACTICE

	Objective	Lead	Actions	Timescales
11.	Monitor effectiveness of implementation of the Single Service Referral Form (SSRF)	PSCB QA group	Ensure SSRF and Vulnerability Matrix are aligned	December 2010
12.	Review the escalation policy and incorporate awareness of it into safeguarding training <i>Laming rec. 19</i>	PSCB PPP and Strategic Training group	Need to be assured that there is a clear process for professionals. Policy completed. To be included in PSCB Training competencies	March 2011 From September 2010
13.	Ensure PSCB policies and procedures are developed, reviewed and implemented	PSCB PPP Group PSCB Q A Group	Following national guidance establish task groups to develop local guidance: Annual review of existing policies: Develop method to audit	On going work

	Objective	Lead	Actions	Timescales
			implementation	
14.	Ensure close liaison with Peterborough City Council E safety strategic lead to inform policy and practice development	PSCB Communication Group PSCB PPP Group	E safety policy and guidelines revised Sept 09.Further revisions needed to reflect more national guidance. Task group established with Cambridgeshire to ensure consistency	November 2010
15.	Ensure all PSCB policies, procedures and practice guidance is compliant with Equalities Legislation	PSCB PPP Group	Equality Impact Assessments to be undertaken to ensure best possible services are provided by agencies	March 2011

TRAINING

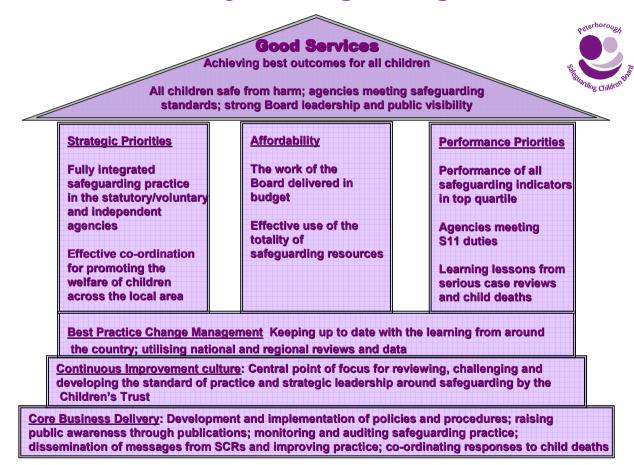
	Objective	Lead	Actions	Timescales
16.	A formal commissioning arrangement between the PSCB and CT will be established for safeguarding training. <i>Laming rec 30</i>	CT/PSCB Strategic Training Group	PSCB Training and Development Manager to ensure that a comprehensive safeguarding training programme is available across Peterborough.	Under discussion between CT Executive Chair, PSCB Chair Training and Development Leads for

comprehensive encompasses v pathways withir	CT establishes a training strategy that what is available and training agencies, across agencies agencies. <i>Laming rec 30,34,35,</i>	CT/PSCB Strategic Training Group	See comments above	As above
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RAISE PUBLIC AWARENESS

	Objective	Lead	Actions	Timescales
18.	Develop a communication and marketing strategy to raise awareness of the work of the PSCB with professionals and the public. This should include a mechanism to ensure children and young people are involved.	PSCB Communication Group	Revisit strategy and update. Initial plans to inform a marketing strategy	December 2010
19.	Highlight the findings of modifiable factors identified by the Child Death Overview Panel with providers of advice and guidance.	CDOP on behalf of the PSCB	Highlight the following Safe sleeping Smoking reduction Road Safety Water safety especially in gardens Self Harming	March 2011
20.	Continue to map location of deaths against additional factors	CDOP	Map against deprivation and well being indices and ethnic background	March 2011

PSCB's "Journey to Safeguarding Excellence"



Role and Responsibilities of Peterborough Safeguarding Children Board

The Board has the following members :

Name	Agency
Prity Patel	Transitional Chair until 31 May 2010
Felicity (Flick) Schofield	Independent Chair from 1 May 2010
John Richards	Director Children's Services & Chair of Children's Trust Executive Group
Jackie Day	Independent Chair - Child Death Overview Panel
Andrew Brunt	Assistant Director Children's Social Care
Mel Collins	Assistant Director, Learning & Skills
Sue Mitchell	Associate Director Commissioning for Public Health, Children and Maternity Services, NHS Peterborough
Alison Reid	Chief Operating Officer, Peterborough Community Services
Det. Supt. Simon Megicks	Cambridgeshire Constabulary
Tim Bryson	Director of Nursing & Quality, Cambs & Peterborough Foundation Trust
Chris Wilkinson	Director of Nursing, Peterborough Hospitals Trust
Margaret Lowe	Assistant chief Probation Officer, Cambridgeshire
Issy Atkinson	Service Manager, CAFCASS
Lynn Chesterton	Integrated Safeguarding Service Manager, Children's Social Care
Venkat Reddy	Designated Doctor Safeguarding Children, NHS Peterborough
Julie Darkin	Designated Nurse Safeguarding Children, NHS Peterborough
Ted Welsh	Manager, NSPCC
Nikki Davis	Manager of Entry to Employment, Peterborough Adult Learning Service
Tim Bishop	Assistant Director, Adult Social Care
Wendy Coleman	Community Safety Advisor, Cambs Fire and Rescue Service
Becky Morland	Psychologist YOS
Lia Howlett	Strategy & Policy Manager, Young-Lives; representing the voluntary sector
Kathy McDermott	Head Teacher ;Representing Primary Schools
Georgie Billin	Asst. Principal; Representing Secondary Schools

APPENDIX 2

Cllr John Holdich O.B.E	Lead Member, Education, Skills and University
Cllr Sheila Scott	Lead Member, Children's Services
Elaine Lewis / Marie Southgate	Legal Services Peterborough City Council

Meetings are held bi-monthly.

Role and responsibilities:

- to ensure the PSCB and its Operational groups fulfil the statutory functions as laid out in Working Together 2006 (revised 2010)
- to provide strategic direction, co-ordination and planning in respect of the interagency safeguarding functions of the Board
- to be an effective motivator for setting and maintaining standards for the work of Peterborough Safeguarding Children Board
- to undertake the Board's monitoring and inspection role in respect of any partner organisation that is not performing effectively
- to agree the budget for the Board
- to maintain a focus on safeguarding during times of organisational change

Wider Board Membership

These members contribute to the work of Peterborough Safeguarding Children Board through applying their expertise to the Operational Groups or time limited task groups

Roles and responsibilities:

- to carry out specific tasks, e.g. reviewing serious cases or identifying interagency training needs
- to provide specialist advice, e.g. in respect of children with disabilities or adults who pose a risk to children
- to bring together representatives of a sector to discuss relevant issues, e.g. the voluntary and community sector, faith groups.

Operational Chairs

The **Operational Chairs Group** is drawn from the wider board membership and meets bi-monthly to ensure that the business of the PSCB is coordinated and focussed

Roles and responsibilities:

- to devise the draft PSCB Work Programme based on the priorities agreed by the Board
- to ensure all operational groups establish their own work plan based on the PSCB Work Programme
- to ensure review progress of the work plans
- to identify and coordinate any work which crosses over between groups
- to produce the draft Annual Report
- to bring to the attention of the Board any matter which is a potential challenge to the PSCB achieving its aims.

APPENDIX 2

Serious Case Review Group

The PSCB has the responsibility for:

- managing the process of undertaking a Serious Case Review (SCR)
- appointing an independent SCR panel chair and independent overview writer
- quality assuring the documentation and process
- ensuring Ofsted requirements and national guidance [Working Together] are fulfilled.

The PSCB will lead the reviews of serious cases which may indicate operational safeguarding arrangements within the Children's Trust and across agencies may not be of a satisfactory standard.

The PSCB will co-ordinate and disseminate the lessons to be learned and monitor the effectiveness of the Board and the Children's Trust to deliver against the actions recommended by the SCR.

The PSCB has responsibility for ensuring that the collaborative response of the Children's Trust and the Board for an SCR meets the Ofsted regulatory requirements and inspection standards

Membership:

Flick Schofield	Chair of PSCB
Det. Supt.Simon Megicks	Senior Police Officer
Dr Venkat Reddy	Designated Doctor
Julie Darkin	Designated Nurse
Tricia Keogh	Senior Officer, Learning & Skills
Issy Atkinson	Service Manager, CAFCASS
Marie Southgate	Child Care Lawyer
Lynn Chesterton	Integrated Safeguarding Service Manager, CSC
Dr Richard Brown	Named Doctor, Hospital Trust
Dr Emilia Wawrzkowicz	Named Doctor, PCS

Child Death Overview Panel

The PSCB has the responsibility for the statutory Child Death Overview Panel and is working with Cambridgeshire Safeguarding Children Board to ensure a coordinated response to all child deaths across the county. A joint Child Death Review Panel has been established to

- collect and analyse information about the deaths of all children in the area and ensuring any necessary action is taken
- put in place procedures for ensuring a co-ordinated response by all relevant agencies to the unexpected death of a child and, once those procedures are in place, to monitor their effectiveness
- The PSCB will disseminate the work of the panel to the Children's Trust to inform strategic service development where relevant.

The panel consists of membership from the following:

- Jackie Day, Independent Chair
- Cambridge University Hospitals NHS Foundation Trust
- Peterborough and Stamford Hospitals NHS Foundation Trust
- Hinchingbrooke Healthcare NHS Trust
- Public Health for both Cambridgeshire and Peterborough
- Cambridgeshire County Council (Children and Young People's Service)
- Peterborough City Council Children's Services
- Cambridgeshire Constabulary
- Designated Paediatricians for safeguarding
- Designated Nurses
- A representative from the coroners office
- NHS Peterborough (Commissioning and Provider)
- NHS Cambridgeshire Primary Care Trust (Commissioning and Provider)
- East of England Ambulance Service NHS Trust
- Business Managers from Cambridgeshire and Peterborough LSCB's
- Other members to be co-opted as and when appropriate to ensure membership reflects the characteristics of the local population, provide a perspective from the independent sector, or contribute to the discussion of certain types of death

The Chair and Vice Chair are accountable to the LSCB Chair

Policy, Practice and Procedure Group

The PSCB has the responsibility for:

- developing and implementing local safeguarding procedures
- ensuring Children's Trust appropriately applies policies, procedures and protocols
- engaging with, receiving, researching and disseminating national guidance, good practice and initiatives e.g. The PSCB would build primary relationship with Government Departments as appropriate.

The PSCB will oversee and identify areas of good practice and areas requiring further practice development and/or protocols for local delivery e.g. recommendations from an SCR on inspection.

The PSCB will "horizon scan" national good practice and new national guidance and will keep the Trust informed of those.

Membership:

Lynn Chesterton	Chair, Integrated Safeguarding Service Manager, Children's Social Care
Karen Osborne	CSC Local Authority Designated Officer
Jenny Parris	Education Safeguarding Lead
Kirstie Lynn	Named Nurse, PCT
Susanne Hackney	Designated Nurse for Children in Care
Joan Tibbs	Head of Neighbourhoods and Communities, Cross Keys Homes
Jackie Perks	Safeguarding Manager and Children's Champion, Family Care
Carol Davies	Safeguarding Children Nurse Specialist Cambs & Peterborough Foundation Trust

Gill Giaffreda	Named Nurse, Peterborough Hospitals Trust
DI Ian Baillie	Cambridgeshire Constabulary

Corresponding Members:

Grace Minns	MAPS Co-ordinator, YOS
Andy Jarvis	MAPPA Manager, National Probation Service

Communication and Information Group

PSCB has the responsibility for:

- raising public and organisational awareness of safeguarding
- providing information about the work of PSCB, e.g. via leaflets, PSCB website
- providing information for children and parents involved in child protection processes
- consulting on relevant issues with children, young people, parents and carers.
- establishing a media strategy on behalf of the PSCB which includes how safeguarding will be positively marketed and promoted through the media

The PSCB will be responsible for the annual report to the Children's Trust which will comment on safeguarding within the city

Membership:

Chair,
Children's Services Practitioner, NSPCC
Named Midwife, Peterborough and Stamford Hospitals NHS Trust
MAPS Coordinator, Youth Offending Service
Education Safeguarding Lead
Locality Co-ordinator Parenting Support
CP Coordinator, Children's Social Care Services
Marketing Officer Peterborough City Council
Media and Communications Officer, PCC
Communications Manager, NHS Peterborough
Media Officer, NHS Peterborough

Strategic Learning and Development Group

The PSCB has the responsibility for:

- Ensuring there is an effective safeguarding training strategy that is compatible with the children's services Workforce Development Strategy.
- Being assured that the Childrens Trust workforce in individual and integrated services are being appropriately trained.
- Reporting to the trust on the effectiveness of training.

APPENDIX 2

• Validating training provided.

Validation and Monitoring of Training

This is a new role for Safeguarding Boards as set out in Working Together 2010. Peterborough, Cambridgeshire and Norfolk Local Safeguarding Children Boards have jointly agreed a validation process that will be used to validate/endorse basic safeguarding training across the 3 areas. The idea behind the validation is to ensure that safeguarding training that is being delivered is good quality and includes up to date relevant information.

PSCB has been commissioned by the Children's Trust to deliver safeguarding training and at the same time PSCB is statutorily responsible for the quality assurance of training

Peterborough Safeguarding Children Board will contribute to, and work within, the framework of the workforce strategy and will advise the Children's Trust of any training and development issues.

Membership:

Jo Bramwell	Chair, PSCB Training and Development Manager
Julie Knight	Manager of Early Years and Childcare practitioner development
Jenny Parris	Education Safeguarding Lead
Jenny Sergeant	Head of Workforce Development (Children's Services)
Carol Davies	Safeguarding Children Nurse Specialist, Cambridgeshire and Peterborough NHS Foundation Trust
Chris Hunt	Jack Hunt Pool and Agencies Manager (Acting), Environmental & Community Services
Bernie Bradshaw	Training Delivery Manager, Cambridgeshire Constabulary
Angela Henderson	HR & Safeguarding Officer, Young Lives
Julie Darkin	Designated Nurse for CP, NHS Peterborough

Quality Assurance Group:

The PSCB has the responsibility for monitoring the performance of the Children's Trust

- This will be done through monitoring performance against national indicators, regular audits and joint audits.
- The indicators form part of local area inspections as an integrated approach to measure how well partners serve the local population
- In addition monitoring the organisations with a duty under Section 11 of the Children Act 2004, or section 175 or section 157 of the Education Act to ensure they are fulfilling their statutory obligations

APPENDIX 2

This will be the major vehicle for advising the Children's Trust of what the PSCB regards as the challenges for the Children's Trust to address.

Membership:

Ghislaine Miller	Interim Chair, Children's Social Care
Kirstie Bush	Named Nurse Peterborough Community Services Health & Social Care
Ann Garratt	Service Manager, Children's Social Care
Mark Garratt	Performance Manager, Children's Services
Gill Giaffreda	Named Nurse CP- Hospitals Trust
Jenny Parris	Education Safeguarding Lead
Mark Swain	Offender Manager, National Probation Service
DCI Mel Dales	Cambridgeshire Constabulary

E-safety group

Peterborough and Cambridgeshire are in the process of establishing an esafety group

Affiliated Groups

The following groups, who have a particular focus on safeguarding within their areas of interest, are affiliated to the PSCB:

- Safeguarding in Education Group
- Peterborough Safeguarding Children Health Group

Task Groups – will be time limited and set up for specific purposes which are outside the remit of any of the Operational Groups. The Chair and members will be selected to meet the needs of the particular task.

PSCB AND CHILDREN'S TRUST GOVERNANCE MODEL

Introduction

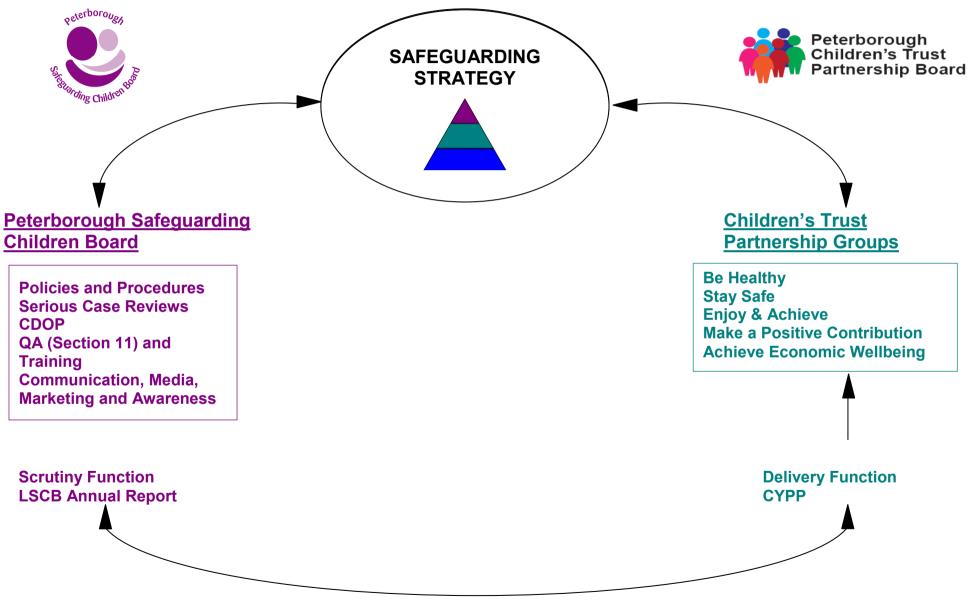
"....Regular dialogue between the Children's Trust and the LSCB, should demonstrate that all functions of both the LSCB and the Children's Trust are being effectively discharged." (Laming: The protection of children in England: A progress report (March 2009)

The Lord Laming in his progress report clarified that the responsibility for improving outcomes for children, including staying safe is the responsibility of the Trust but that the responsibilities of the LSCB is to be assured that multi agency partners in each area are co-operating to safeguard and promote the welfare of children.

In order to effectively discharge the requirements of recommendation 9 and recommendation 53 in particular of Lord Laming's report and have that "effective dialogue" the following governance model is proposed:

- **Children's Trust** represents the co-operation arrangements under Sec 10 of the Children Act 2004 and is responsible for strategic development and delivery of children's services across the five outcomes. Most agencies with a duty to cooperate also have a duty to safeguard.
- Peterborough
Safeguardingunder sections 13/14 Children Act 2004 has statutory
responsibility for ensuring children's services [The Trust]
enact Section 11 in all their activities. They must also be
assured that those arrangements are effective and having a
positive impact on the safety and wellbeing of children and
young people co-ordinate and ensure effectiveness.

For the purposes of the governance arrangements in Peterborough, the PSCB's primary function will be that of scrutiny and advisory. The Trust's primary function will be that of delivery and performance. An overarching Safeguarding Strategy will be the means by which both fulfil their functions and responsibilities, and the PSCB will report on the effectiveness of the strategy and both organisations through the annual report as recommended by Lord Laming.



Annual Safeguarding Forum





CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE

Agenda Item No. 9

20 SEPTEMBER 2010

Public Report

Report of the Executive Director for Children's Services

Contact Officer(s) – John Richards Contact Details – john.richards@peterborough.gov.uk

SAFEGUARDING AND CHILDREN IN CARE – PROGRESS REPORT ON THE CHILDREN'S SERVICE DEVELOPMENT PLAN

1. PURPOSE

1.1 To update scrutiny about the progress that is being made in addressing the recommendations made by Ofsted in their recent inspection of Safeguarding and Children in Care services

2. RECOMMENDATIONS

2.1 To scrutinise and comment on the progress and impact that the Children's Trust has made in addressing the recommendations made by Ofsted in their recent inspection of Safeguarding and Children in Care services

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

3.1 Safeguarding and outcomes for children in care are key issues included within Peterborough's Local Area Agreement. In particular, the national indicators relating to initial and core assessments are key indicators within the LAA.

4. BACKGROUND

4.1 In response to the findings of the Ofsted Inspection of Safeguarding and Children in Care services, a Post Inspection Project Management Board has been established and meets monthly. The Board is chaired by the Chief Executive of Peterborough City Council and includes member representation from the Cabinet Members for Children's Services, and Education, Skills and University.

5. KEY ISSUES

5.1 The update report for the Project Management Board meeting on 3 September 2010 is attached for Members information.

6. IMPLICATIONS

6.1 None

7. CONSULTATION

7.1 N/a

8. NEXT STEPS

8.1 The Post Inspection Project Management Board will continue to monitor the implementation of the development plan. It is recommended that Scrutiny continue their monitoring of this item.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985 9.1 N/a

10. APPENDICES

10.1 Safeguarding and Children in Care Project Management Board – Update Report

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Appendix 1

Safeguarding and Children in Care Project Management Board

August 2010

Improvement Notice Targets

Target	Current Performance	Direction of Travel	Commentary	Actions	Additional Information
Increase % IAs within timescale to: a) 70% in December 2010 b) 75% cumulative from	GREEN In Month: July – 93.7 % w/e 22 August - 88.9%	↑ (Improving – 48.1% in June)			
1/7/2010 to 31/3/2011	GREEN Cumulative from 1 July 2010: 93.7% - end of July	N/a			
	Cumulative from 1 April 2010: 57.8% by end July 60% by w/e 22 August	↑ (Improving – 55.7% in June			
Increase % CAs within timescale to: a) 75% in December 2010	GREEN In Month: July - 100%	↑ (Improving – 40.3% in June)			
b) 80% cumulative from 1/7/2010 to 31/3/2011	w/e 22 August – 100%				



Target	Current Performance	Direction of Travel	Commentary	Actions	Additional Information
	GREEN Cumulative from 1 July 2010: 100% by end July	N/a			
	Cumulative from 1 April 2010: 60% end of July 62.9% end of w/e 22 August	↓ (Improving – 35.1% in June)			
Ensure % of referrals of children to children's social care going on to IA does not drop below 50% in any reporting month for the duration of this Improvement Notice	GREEN 72.5% - July 2010 68.7% Cumulative	↑ (Improving – 57.3% in June 2010)			
Ensure maximum social worker caseloads (in Referral and Assessment) of:	AMBER As of 25 August: Minimum – 1 case	↓ (Worsening –	There are three workers who have: 43, 39 and 36 cases respectively. The following statistics relate to the		
a) 35 by December 2010	Maximum – 43 cases Mean – 20 cases	2 out of 15 workers had	position in Referral and Assessment on 26 August 2010:		
b) 30 by March 2011	Number of workers	over 35 cases in July)	Open referrals359Awaiting allocation25		



Target	Current Performance	Direction of Travel	Commentary	Actions	Additional Information
	over 35 cases – 3 (out of 17) Number of workers over 30 cases – 3 (out of 17) Number of workers under 10 cases – 5 (out of 17)		Assigned to team0Allocated to duty0This has shown a significant reduction in recent weeks (there were a total of 569 cases on 20 th July) achieved through a variety of management actions, including more robust gate-keeping, management oversight and improved data inputting and recording.		
Ensure social care vacancy rate is: a) no more than 8% by March 2011	AMBER 25 August 2010 18.9% Social Worker Vacancy Rate	↔ Steady - 19% - Social Worker Vacancy rate in June	 Within the social worker cohort of 79.3 FTE; there are currently 15 vacancies, but only 2.3 posts not covered by agency staff (a vacancy rate of 3% including agency staff). For team managers, there are currently 3 posts vacant from an establishment of 18, with 1 position covered by agency staff (a vacancy rate of 11% including agency staff). Within Referral and Assessment, from an establishment of 14 social worker posts, there are current 7.5 permanent social workers. In September, 1 further appointment will start and 1 social worker is transferring into the team from the adoption team. There are currently six agency social workers covering 6.5 vacancies. 	Rolling programme of recruitment activity ongoing, including open recruitment, PQ training, creative advertising and NQSW support. Anticipating 19 NQSWs in post by November 2010.	



Improvement Notice Actions

Key Action	Commentary including key activity undertaken in period	Outstanding actions required	Date	Risks / Issues / Mitigating Action	Additional Information
Review the escalation policy and ensure that it is understood and used by all partners GREEN	Escalation policy published and copies distributed to partners including third sector and all CTPB members. Communications activity to support publication undertaken and ongoing (addition web information going live in September) No escalations have been received by Tier 3 managers during August 2010, although Tier 4 managers have indicated that the policy is being used. (2 compliments were received for social care services from partners).	Annual Review of Policy Ongoing reviewing of escalations as they are received	March 2011		
Implement an electronic recording system that is fit for purpose and which contains a single record for each child with complete chronology GREEN	 Pre-tender stage complete, apart from validation of the demonstration criteria with the end teams. ICMS Programme Procurement Health-check completed with DfE. Comments included: The Business Justification and Case for this project appear sound and well thought out. The procurement approach was well thought out and researched. 	Completion of Tender Specification and enter into Tender Phase	September 2010		



Key Action	Commentary including key activity undertaken in period	Outstanding actions required	Date	Risks / Issues / Mitigating Action	Additional Information
Demonstrate improvements in the quality of social work practice through audit and professional development GREEN	 The project timeline was well planned and realistic. I was particularly impressed by the Governance plan and Stakeholder engagement strategy. Summary comment: "In short, in my opinion, the procurement project is in very good shape. As always, the proof of the pudding etc but I was not able to identify any areas for concern." Audit programme in place and being delivered. Management development programme developed. PDR process rolled out. Audit training continues and by end of August all the team managers and independent review managers will have been trained. Re-audit of referrals in July showed some improvement in several areas, but 	Ongoing delivering of audit programme Management development training to take place in September.	Ongoing September 2010		
Work with partners to ensure that	noted areas for further development with these areas being addressed by management. All SCR action plans scrutinised and	QA group meeting to	Ongoing		
the Peterborough Safeguarding Children Board (PSCB) establish and follow clear processes to implement Serious Case Reviews	outstanding actions highlighted and sent to the relevant agencies requesting updates and evidence of actions completed. Follow up scrutiny at SCR	consider dashboard and performance information required for PSCB			
(SCR) action plans and has oversight of key data	General Issue's group 15 June. Agencies advised of cut off date for final sign off as 22 September meeting. PSCB is now collating a portfolio of	Sign off of SCR Actions review 22 nd September	September 2010		



Key Action	Commentary including key activity undertaken in period	Outstanding actions required	Date	Risks / Issues / Mitigating Action	Additional Information
	evidence of SCR actions. All agencies are now aware of their responsibilities in relation to SCR and PSCB have mapped individual agencies procedures re. SCR action plans. Performance a standing agenda item for PSCB.	Training programme to be developed following assessment of past SCRs by Service Manager for QA and Safeguarding. A report on this programme will be available at the August meeting of the project board.	August 2010		
Demonstrate effective evaluation of projects and initiatives including the Common Assessment Framework (CAF) and that the findings inform service development GREEN	Work ongoing to develop framework for project evaluation, including development and roll out of PRINCE II methodology. Approach to be implemented from September 2010. Training plan developed to support staff in benefits realisation.	Implementation of PRINCE II approach to projects	September 2010	Some delays in terms of capacity associated with delays with JE and competing project priorities relating to securing savings.	
	A new system for recording CAF data has been completed and will be rolled out from this quarter. CAF co-ordinators are now attending team around the child meetings and will conduct QA on these processes using national tools.	Ongoing QA evaluations of CAFs. A report will be available for the project board at a future meeting.	October 2010		



Escalated Issues

This section relates to any other issues of relevance to the Project Management Board that are escalated following departmental monitoring. This includes: status of related performance indicators; departmental / Children's Trust risks and issues; performance of non-improvement notice actions within post-inspection action plan.

No New Escalated Issues in August 2010

Update report on previously escalated issues

Issue	Commentary	Action			
% Children subject to a child protection plan for a second	This was escalated in July 2010, because performance worsened to 19.2% in June 2010 (above our target of 12%). This reflected 10 cases out of 52 CP starters. This has dropped to 13.8% in July 2010.	Principal Service manager to identify and deliver actions in response to issues raised in			
or subsequent time	The Service Manager for Safeguarding and Quality Assurance undertook a review of the cases concerned, examining timelines to identify any issues / trends that may be of concern.	review.			
	An officer reviewed 12 families involving 23 children cases that fell into this category.				
	 Two cases had a second or subsequent CP plan in one year or less Five were under 5 years 				
	Three further children were under 8 years				
	Two cases had 10 years since their previous CP plan				
	Whilst in several of these cases there were not concerns, there were, however, issues identified in the following cases:				
	There were three cases where, following the removal of the CP plan, the recommendation had been for a Children in Need (CiN) plan to be put in place and this did not happen.				
	In one case - Family Aide support and individual sessions ended in June and the case was closed in November 2008. There was no evidence of any CiN meetings taking place; a re-referral was received less than 12 months later (Oct 2009) when the case was actively worked as a CiN case before coming to conference in March 2010. A recommendation has been made that a CiN plan be implemented following the removal of the plan in June 2010. At the time of review, there was no allocated social worker no CiN meetings had been held. However, this case was being worked on and has now been allocated.				

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	Although one child was living with different parents during each period of registration had a social worker been involved between January and September 2009 it may have been possible to pick up the deterioration in the quality of care the child had been receiving sooner. In one case (two children), it appears that the escalation of the situation is attributable to a lack of social care intervention. Both parents have had difficult experiences as children and find it difficult to trust professionals; having recognised the progress they had made with the CP plan it was important to maintain the support and continue to maintain relationships following the removal. This lack of involvement despite recommendations made at the conference is likely to have served to increase the parent's lack of trust in professionals. In three of the cases the mothers have been involved in a series of violent, abusive and controlling relationships; this confirms the importance of working with mothers on their own self esteem after the ending of a relationship and to try to intervene to prevent the cycle being repeated. These issues have been discussed with the principal service manager and will be further progressed as part of ongoing training and quality assurance work.	
% Children with Disability allocated to a worker	Performance had dipped to 87.5% (from 95.1%) at end of 2009/10. This reflects 16 out of 128 children not allocated.	Ongoing monitoring by service manager
	Performance has subsequently improved to 94% by end July 2010, reflecting 8 cases out of 131 not allocated.	



Additional Reports

Analysis of Referrals – June and July 2010

June Referrals

June Contacts

	Tatal
	Total
Children's Services	8
Education	27
Family / Friend /	
Neighbour	10
Government Agency	2
Housing Agencies	9
Legal Agency	6
Other	19
Other Local Authority	2
Peterborough City	
Council	9
Police	46
Primary Health	20
Secondary Health	1
Voluntary Agency	1
Grand Total	160

	Total
Children's Services	4
Community Mental Health	_
Services	2
Education	11
Family / Friend / Neighbour	11
Government Agency	1
Housing Agencies	3
Independent Provider	1
Legal Agency	26
Other	5
Other	5 2
Other Agency	2
Other Local Authority	•
Police	140
Primary Health	9
Secondary Health	2
Self Referral	1
Grand Total	221



July Referrals

July Contacts

	Total		Total
Adult Social Care	1	Children's Services	6
Children's Services	6	Education	10
Education	20	Family / Friend / Neighbour	10
Family / Friend /			
Neighbour	9	Government Agency	1
Housing Agencies	6	Housing Agencies	1
Legal Agency	7	Legal Agency	27
Other	6	Other	11
Other Agency	4	Other Agency	4
Other Local Authority	5	Other Local Authority	6
Peterborough City			
Council	9	Peterborough City Council	4
Police	34	Police	188*
Primary Health	21	Primary Health	13
Self Referral	1	Secondary Health	3
Voluntary Agency	2	Voluntary Agency	1
Grand Total	131	Grand Total	285

* 71 of these 188 contacts were Domestic Violence notifications

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE

Agenda Item No. 10

20 SEPTEMBER 2010

Public Report

Report of the Solicitor to the Council

Report Author – Paulina Ford, Performance Scrutiny and Research Officer **Contact Details –** 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN – 1 SEPTEMBER TO 31 DECEMBER 2010

1. PURPOSE

1.1 This is a regular report to the Creating Opportunities and Tackling Inequalities Scrutiny Committee outlining the content of the Council's Forward Plan.

2. **RECOMMENDATIONS**

2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 A new version of the Forward Plan will be issued on 16 September and copies will be tabled at the meeting.

4. CONSULTATION

4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. **APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN 1 SEPTEMBER 2010 TO 31 DECEMBER 2010

FORWARD PLAN OF KEY DECISIONS - 1 SEPTEMBER 2010 TO 31 DECEMBER 2010



During the period from 1 September 2010 To 31 December 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to <u>alexander.daynes@peterborough.gov.uk</u> or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

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- Delivery of the Council's Capital Receipt Programme through the sale of surplus Allotment land off Fletton High Street/Monarch Avenue
- Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to PRU (former Honeyhill School) Paston Ridings
- Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road
- Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings Vawser Lodge Thorpe Road
- Delivery of the Council's Capital Receipt Programme through the sale of Land at Dickens Street Car Park
- Museum Capital Project
- Novation of Contract: Materials Recycling Facility
- Ormiston Bushfield Academy Development Agreement
- Peterborough Local Investment Plan
- Review of Charges for Allotments
- Scheme of works at the Triangle, New England Award of Contract
- Stanground South Primary School stage 5

SEPTEMBER							
KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS	
The Future of Peterborough Community Services (the provider arm of the Primary Care Trust) For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.	September 2010	Cabinet	Scrutiny Commission for Health Issues	Internal Departments and Relevant Stakeholders as appropriate.	Denise Radley Executive Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough. gov.uk	Public report will be available from the Governance Team one week before the decision is made.	
Award of Contract - Heltwate School To award the contract for refurbishment of the school	September 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments as appropriate	Alison Chambers Asset Development Officer alison.chambers@peterborou gh.gov.uk	Public report will be available from the Governance Team one weel before the decision is made.	

Legal Services for the Medium Term Financial Strategy To appoint a legal services partner for the provision of legal advice in relation to the MTFS who have experience of implementing joint ventures, designing financial models for major construction and development projects and providing legal agreements and design work.	September 2010	Cabinet Member for Resources	Sustainable Growth	Internal Departments and Relevant Stakeholders as appropriate.	Andrew Cox Senior Category Manager andy.cox@peterborough.gov. uk	Public report will be available from the Governance Team one week before the decision is made.
Floating Support Contract: Cross Keys Homes Extension of Contract Extension of contract to provide a generic floating support service for clients with housing support needs.	September 2010	Cabinet Member for Housing, Neighbourhoods and Planning	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	Belinda Child Housing Strategic Manager belinda.child@peterborough.g ov.uk	Public report will be available from the Governance Team one week before the decision is made.
Grant Support to Anglia Ruskin University The approval of a capital grant to support Anglia Ruskin University's purchase and refurbishment of the Guild House.	September 2010	Cabinet Member for Education, Skills and University, Cabinet Member for Resources	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Howard Bright Growth Delivery Manager Tel: 452619 howard.bright@peterborough. gov.uk	Public report will be available from the Governance Team one week before the decision is made.

Stanground South Primary School - stage five A decision is required to determine the 'School Competition' for South Stanground being run in accordance with the legislation relating to the commissioning of a new school for this development. Bids were invited (through the competition process) and one bid was received. The Cabinet Member for Education, Skills and University will decide whether to accept or reject the bid received.	September 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Alison Chambers Asset Development Officer alison.chambers@peterborou gh.gov.uk	Public report will be available from the governance team one week before the decision is taken.
Passenger Transport Framework Tender Requirements for special educational needs and mainstream school contract.	September 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	Cathy Summers Team Manager - Passenger Transport Contracts and Planning cathy.summers@peterboroug h.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

Ormiston Bushfield Academy - Development Agreement To enter into a Development Agreement with Ormiston Academies Trust for the development of the Ormiston Bushfield Academy.	September 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough. gov.uk	Public report will be available from the governance team one week before the decision is taken.
Ormiston Bushfield Academy To award a contract to design & build the new Ormiston Bushfield Academy school buildings from the Partnerships for Schools National Framework of Contractors.	September 2010	Chief Executive	Creating Opportunities and Tackling Inequalities	Internal Departments and Relevant Stakeholders as appropriate.	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough. gov.uk	None.
Extension of the Banking Services Contract with Barclays Bank Peterborough City Council's contract with Barclays Bank who provide our banking services is due to expire on the 30 th September 2010 and the contract needs to be extended for a further 2 years.	September 2010	Cabinet Member for Resources	Sustainable Growth	Internal Departments and Relevant Stakeholders as appropriate.	Sian Warren Capital Accounting Manager Tel: 863924 sian.warren@peterborough.g ov.uk	Public Report will be available from the governance Team one week before the decision is taken

Delivery of the Council's Capital Receipt Programme through the sale of surplus Allotment land off Fletton High Street/Monarch Avenue To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director - Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of surplus land at Fletton High Street/Monarch Avenue.	September 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments and external stakeholders as appropriate.	Executive Director - Strategic Resources John.harrison@peterborough. gov.uk	Public report will be available from the Governance Team one week before the decision is made.
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Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to PRU (former Honeyhill School) Paston Ridings To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of land adjacent to the former Honeyhill School.	September 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Executive Director - Strategic Resources John.harrison@peterborough. gov.uk	Public report will be available from the Governance Team one week before the decision is made.
Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Coneygree Lodge at Coneygree Road.	September 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Executive Director - Strategic Resources John.harrison@peterborough. gov.uk	Public report will be available from the Governance team one week before the decision is made

Review of Charges for Allotments To agree the charges for the use of Allotments for the forthcoming year.	September 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Relevant ward members, internal Departments and external stakeholders as appropriate.	Commercial Services Director Mike.heath@peterborough.go v.uk	Public report will be available from the Governance team one week before the decision is made
Section 75 Pooled funding arrangements for substance misuse services Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.	September 2010	Cabinet Member for Resources	Scrutiny Commission for Health Issues	Internal stakeholders as appropriate	Karen Kibblewhite Community Safety And Substance Misuse Manager Tel: 01733 864122 karen.kibblewhite@peterboro ugh.gov.uk	Public report will be available from the Governance team one week before the decision is made

Novation of Contract: Materials Recycling Facility Decision to allow a transfer of the existing contract for the materials recycling facility from Viridor Resource Peterborough Limited to Viridor Waste Management Limited.	September 2010	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning	Environment Capital	Internal and External Stakeholders as appropriate	Margaret Welton Principal Lawyer - Waste 2020 Tel: 01733 452226 margaret.welton@peterborou gh.gov.uk	Public report will be available from the governance team one week before the decision is taken.
Peterborough Local Investment Plan Document for submission to the Homes and Communities Agency, drawn largely from the Integrated Development Programme (Adopted December 2009). The LIP is the first stage towards applying for funding from the HCA for primarily housing-related project aspirations in the City.	September 2010	Leader of the Council	Sustainable Growth	Internal and External stakeholders as appropriate.	Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken.
Museum Capital Project To allocate funding to the Museum Redevelopment project to provide match funding for a Heritage Lottery Funding bid.	September 2010	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning	Strong and Supportive Communities	Consultation will take place with relevant internal stakeholders as appropriate	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken.

	OCTOBER					
KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
Scheme of works at the Triangle, New England - Award of Contract Award of contract to construct Triangle Safety Scheme through Midlands Highways Alliance (MHA) – Medium Schemes Framework 1 (MSF) contract.	October 2010	Cabinet Member for Housing, Neighbourhoods and Planning	Environment Capital	Internal and external stakeholders as appropriate.	Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborou gh.gov.uk	Public Report will be available from the governance team one week before the decision is taken.
Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.	October 2010	Cabinet Member for Resources	Sustainable Growth	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborou gh.gov.uk	Public report will be available from the Governance Team one wee before the decision is made.

Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge	October 2010	Cabinet Member for Resources	Sustainable Growth	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken
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NOVEMBER

There are currently no Key Decisions scheduled for November.

DECEMBER

There are currently no Key Decisions scheduled for December.

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications Strategic Growth and Development Services Legal and Democratic Services Policy and Research Economic and Community Regeneration Housing Strategy Drug Intervention Programme and Drug and Alcohol Team HR Business Relations, Training & Development, Occupational Health & Reward & Policy

COMMERCIAL SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG

Property Services Building & Maintenance Streetscene and Facilities Finance and Support Services

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

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Finance

Internal Audit Information Communications Technology (ICT) Business Transformation Performance and Programme Management Strategic Property Human Resources (HR Support) Customer Services

CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Families and Communities Commissioning and Performance Learning

OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB

Planning Services (Planning Delivery, Building Control)

Environment Transport and Engineering Services (Infrastructure Planning & Delivery, Network Management, Transport & Sustainable Environment) City Operations (Resilience, CCTV, Car Parking, Markets, Health & Safety)

Neighbourhood Services (Community Engagement, Community Safety, Business Regulation, Housing)

Operations Business Support (Finance, Economic Participation, Business Support)

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE WORK PROGRAMME 2010/11

Meeting Date	Item	Progress
21 June 2010 Draft report 3 June Final report 10 June	Excellence in Partnership To scrutinise the Excellence in Partnership network of Peterborough schools, which works together to drive up education outcomes across the city. Contact Officer: Assistant Director, Learning and Skills	Progress report to come back to Committee at a future date.
	 Relationships Policy To scrutinise the Personal Relationships Policy and make comments to feed in to the consultation process Contact Officer: Director of Adult Social Services 	To come back to the Committee in September after full consultation and prior to final approval
	 Safeguarding and Children in Care Services Action Plan To scrutinise the actions being taken in the Safeguarding and Children in Care Services Action Plan. Contact Officer: Executive Director of Children's Services 	To continue to monitor with an exceptions report to be presented at the July meeting.
	Cessation of the Comprehensive Area Assessment To receive a report from the Executive Director of Strategic Resources regarding the coalition Governments plans to abolish the Comprehensive Area Assessment.	Report noted.
	Contact Officer: Executive Director of Strategic Resources Review of 2009/10 and Future Work Programme To review the work undertaken during 2009/10 and to consider the future work programme of the Committee	Suggestions noted and Group Representatives to discuss at next meeting.
	Contact Officer: Paulina Ford	

		Last updated: 2 September 2010		
Meeting Date	Item	Progress		
3 August 2010	Children's Trust - Be Healthy Partnership	Request for further detailed information on National Indicators sent to officers.		
Final report 23 July	To scrutinise the 'Be Healthy' partnership outcomes of the Children's Trust and make any recommendations.			
	Contact Officer: Executive Director of Children's Services			
	The Big Debate – Issues Paper	Big Debate Issues report discussed at the Group Representatives meeting on 18 August.		
	To consider the issues which were identified at the Big Debate meeting held in February 2010.			
	Contact Officer: Paulina Ford			
	Progress Report on Children's Service Development Plan	To continue monitoring and receive an exceptions report at each meeting.		
	To scrutinise and monitor the actions being taken in the Children's Service Development Plan and its impact.			
	Contact Officer: Executive Director of Children's Services			
20 September 2010	Presentation of 2010 Examination Results, EYFS – Key Stage 4 – A Level			
Draft report 2 Sept Final report 9 Sept	To scrutinise the 2010 examination results, assess the impact of the action plan to improve educational results and make any necessary recommendations.			
	Contact Officer: Assistant Director, Learning and Skills			
	Children's Trust – Enjoy and Achieve Partnership			
	To scrutinise the Enjoy and Achieve Partnership outcomes of the Children's Trust and make any recommendations.			
	Contact Officer: Assistant Director, Learning and Skills			

Meeting Date Iter	ersonal Relationships Policy	Progress
Pei	ersonal Relationshins Policy	
the	o scrutinise the Personal Relationships Policy and make comments prior to e final version being submitted to the NHS Peterborough's Policy and rocedures Group for approval.	
Co	ontact Officer: Director of Adult Social Services	
Pet	eterborough Safeguarding Children's Board Annual report	
	o scrutinise the Peterborough Safeguarding Children's Board Annual port.	
Co	ontact Officer: Executive Director of Children's Services	
Pro	ogress Report on Children's Service Development Plan	
	o scrutinise and monitor the actions being taken in the Children's Service evelopment Plan and its impact.	
Co	ontact Officer: Executive Director of Children's Services	
15 November 2010 Pe	eterborough PCT Carers Strategy and Action Plan	
-	o scrutinise and comment on the impact of the Carers Strategy and Action lan	
Co	ontact Officer: Executive Director of Adult Social Services	
Ch	hildren's Trust – Make a Positive Contribution Partnership	
	o scrutinise the 'Make a Positive Contribution' Partnership outcomes of the nildren's Trust and make any recommendations	
Co	ontact Officer: Alison Sunlley, Head of 8-19 Service	

Meeting Date	Item	Progress
	Progress Report on Children's Service Development Plan	
	To scrutinise and monitor the actions being taken in the Children's Service Development Plan and its impact.	
	Contact Officer: Executive Director of Children's Services	
	Scrutiny Big Debate – Issues Report	
	To scrutinise and consider the formal response to the issues raised at the Scrutiny Big Debate.	
	Contact Officer: Executive Director of Children's Services	
40.1		
19 January 2011	Progress report on the implementation of the Corporate Parenting Pledge to Children in Care	Cabinet Member for Children's Services has confirmed that she will be in attendance at this
Draft report 6 Jan		meeting.
Final report 13 Jan	To scrutinise the impact of the implementation of the Corporate Parenting Pledge to Children in Care.	
	Contact Officer: Executive Director of Children's Services and Brian Roberts	
	Portfolio Progress report from Cabinet Members relevant to the committee:	
	Cabinet Member for Children's Services	
	Children's Trust – Achieve Economic Wellbeing Partnership	
	To scrutinise the 'Achieve Economic Wellbeing' Partnership outcomes of the Children's Trust and make any recommendations	
	Contact Officer: Executive Director of Children's Services	

Meeting Date	Item	Progress
	16 to 18 year olds not in Education, Training or Employment (NEET)	
	To scrutinise the work being done to support 16 to 18 year olds not in Education, Training or Employment (NEET) and make any recommendations.	
	Contact Officer: Executive Director of Children's Services	
	Progress Report on Children's Service Development Plan	
	To scrutinise and monitor the actions being taken in the Children's Service Development Plan and its impact.	
	Contact Officer: Executive Director of Children's Services	
21 March 2011 Draft report 3 March Final report 10 March	 Portfolio Progress report from Cabinet Member relevant to the committee: Cabinet Member for Education, Skills and University 	Cabinet Member for Education, Skills and University has confirmed that he will be in attendance at this meeting.
	Children's Trust and Draft Children &Young Peoples Plan	
	To scrutinise and comment on the progress and impact that the Children's Trust has made on the provision of Children's Services and make any necessary recommendations.	
	Contact Officer: Stephen Sutherland, Head of Strategy and Planning	
	Children's (Social Care) Services Statutory Complaints Process (Children act 1989) Annual Report 2010	
	To scrutinise the annual Children's (Social Care) Services Complaints Report	
	Contact Officer: Complaints Manager Children's Social Care	

Meeting Date	Item	Progress
weeting Date		riogiess
	Progress Report on Children's Service Development Plan	
	To scrutinise and monitor the actions being taken in the Children's Service	
	Development Plan and its impact.	
	Contact Officers Escoutive Dispeter of Childrenia Comisso	
	Contact Officer: Executive Director of Children's Services	
	Children's Trust - Be Healthy Partnership – Progress Report on Actions	
	taken	
	To reacive an acrutinica a progress report on actions taken to improve the	
	To receive an scrutinise a progress report on actions taken to improve the	
	outcomes of the 'Be Healthy' partnership of the Children's Trust and make	
	any recommendations.	
	Contact Officer: Executive Director of Children's Services	
		· · · · · · · · · · · · · · · · · · ·

Items for consideration on the work programme:

- Report on the impact of the implementation in schools of the Cashless Catering System school meal uptake.
- Report on the impact of the targeted Mental Health in the Schools Programme.

For 2011/2012 Programme:

• June 2011 - Transforming Children's Services - scrutinise whether the Transforming of Children's Services is providing improved services for all service users.